

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF TUESDAY, APRIL 17, 2007**

Present Commissioners': Gary Strack; Robert Christison; Dan Irving; George Russell; Ron Warner; Charles Willard. Also present: Gary Antone, Executive Director; Barbara O'Keeffe, Transit Manager; and Mark Moses, Asst. Director, Adm.

1. CALL TO ORDER: The meeting was called to order by Chairman Gary Strack at 8:30 a.m.
2. APPROVAL OF MINUTES: Motion by Commissioner Russell, second by Commissioner Warner to approve the April 3, 2007 minutes. Motion carried 6-0 and 1 as to form.
3. PUBLIC COMMENT:

Norm Gruver of Lake California questioned the fixed fee and zone of benefit regarding the I-5 Fix.

Commissioner Willard suggested this item should be taken to the Public Works Director.

4. ADOPT RESOLUTION 3-2007 DESIGNATED AUTHORITY: Motion by Commissioner Warner and second by Commissioner Christison to Adopt Resolution 3-2007 Designated Authority. Carried 6-0 with 0 absent.
5. ADOPT RESOLUTION 4-2007 WARRANT REGISTER FOR 07/08: Motion by Commissioner Warner and second by Commissioner Willard to adopt Resolution 4-2007 Warrant Register for 2007/2008. Carried 6-0 with 0 absent.
6. ADOPT RESOLUTION 5-2007 CONTINUING OPERATIONS AUTHORITY: Motion by Commissioner Russell and second by Commissioner Willard to approve adoption of Resolution 5-2007 Continuing Operations Authority. Carried 6-0 with 0 absent.
7. OVERVIEW OF UNMET TRANSIT NEEDS PROCESS, OPEN UNMET TRANSIT NEEDS PUBLIC HEARING: Barbara O'Keeffe reviewed the unmet needs. This item is an opportunity for the public to come forward and identify needs not currently being met. Those unmet needs are then reviewed by the Social Services Transportation Counsel (SSTAC), representing transit dependent citizens, and compared to the "definitions not currently being met". SSTAC will then provide recommendations to the Commission for review.

Commissioner Avilla questioned if meetings will be held at city offices to receive public comments. Staff answered that due to a personnel shortage, Fix 5 deadlines, and far exceeding the Transportation Development Act (TDA) requirements, there will not, but can be scheduled at a future date.

It was the consensus of the Commission that Staff, at their convenience, schedules presentations with the cities.

Chairman Strack opened the public hearing at 8:47 a.m.

With no comments from the public, Chairman Strack closed the public hearing at 8:47 a.m.

8. SUBMITTAL OF HIGHWAY PERFORMANCE MONITORING SYSTEM DATA FROM CITIES AND COUNTY TO THE COMMISSION AND CALTRANS: (It should be noted this was listed as an action item. No action is required.) Barbara O’Keeffe submitted to Caltrans information from the County and Cities of Corning and Red Bluff gathered to prepare allocations, and in conjunction of maintained mileage reports, for the Federal Highway Administration (FHWA.).

9. DISCUSSION OF FEDERAL DISCRETIONARY FUNDS-PUBLIC LAND HIGHWAY (PLH) PROGRAM: (It should be noted this was listed as an action item. No action is required.) Barbara O’Keeffe discussed the competitive program application to be presented to the Board of Supervisors for approval today due to the April 18th deadline

Gary Antone, added these funds are only available to improve or provide access to federal lands. Working with the County, TCTC, and Paskenta Band of Nomlaki Indians, notification from Caltrans for the safety and rehabilitation project was responded to immediately. The project is administered through the State and the County is the “Agent”. This two-stage project deals with the replacement of Liberal Avenue, with regard to old pavement, and the second phase would be to move or extend the intersection of Liberal Avenue and Barham farther west.

10. FIX 5 PUBLIC OPEN HOUSES, MEETINGS, PRESENTATIONS TO BOARD OF SUPERVISORS AND CITY COUNCILS, RECAP OF PHASE I, SCOPE OF WORK AND NEXT STEPS: Gary Antone, discussed the meetings that have already occurred and the next city, public, and board meeting dates scheduled. The goals and mission statement identifies improvements in I-5 between Corning and the City of Shasta Lake that need to occur exclusive of interchanges. This provides an ease in development as it moves forward in the communities. Extensive advertising has been completed by Staff.

The cost of development is identified through this, Barbara O’Keeffe added. Local officials have identified this traffic impact fee for I-5 mainline improvements. They will know better how to budget.

Gary Antone answered a question regarding the term “zone of benefit”. There will be zones of benefit derived through the study and traffic modeling. You will reach a distance away from I-5 where you cannot distinguish the benefit. The scope of the fee is a function of the analysis. The grant process is a 2-year event.

11. BUDGET UPDATE FOR 2006-2007 AND UPCOMING BUDGET PROCESS FOR 2007-2008: Mark Moses informed the Commissioners’ there were no serious financial issues with the funds nor transit program.

12. CLAIMS AND WARRANTS: Motion by Commissioner Warner and second by Commissioner Russell to approve the Claims in the amount of \$1,599.43. Carried 6-0 with 0 absent.

13. ADJOURN: With no further business, the meeting adjourned at 9:12 a.m.