

## TEHAMA COUNTY TRANSPORTATION COMMISSION MEETING OF MARCH 15, 2005

Present: Commissioners'; Russ Frey; Barbara Morgan; Ross Turner; Gary Strack; George Russell; and Charles Willard. Also present: Executive Director Bill Goodwin; Transit Manager, Barbara O'Keeffe; Al Skaggs of North Valley Services; Larry Stevens, past Commissioner/Director of the TCTC/Transit Board; Transportation Planner, Doti Watkins

1. **Call to Order:** The meeting was called to order at 8:29 a.m. by Vice Chairman Ross Turner.
2. **Approval of December 2004 Minutes:** Motion by Commissioner Strack and Second by Commissioner Morgan to approve the December 2004 minutes as presented. Motion carried 6-0 with 0 absent.
3. **Public Comment:**

Norm Groover of Lake California presented information to the Commission regarding a bridge on Lake California Drive in need of replacement. Discussions with the Public Works Director has been done with regard to Evergreen Bridge, but the community is in need of assistance. Mr. Groover questioned if there where more children crossing that bridge than the Lake California bridge?

Executive Director Bill Goodwin, answered by saying, this is a high priority project on the STIP program. Environmental documents need certifying, but what is needed is to build the bridge so it takes care of todays needs and creates a two-way bike lane, which at a future date, could be converted, by adding another three to four feet to the bridge into a four-lane bridge. Bridge rehabilitation money may only be used for basic in-kind replacement, and the issue is not increasing capacity. As Norm has said, this will someday be a four-lane road. Our issue is why would we not build it today in a way that it could accommodate a bigger road in the future, with a minor addition, and have less impact to the environment.

Executive Director Goodwin continued, correspondence has recently been received from FHWA. They are willing to approve our request if we modify our Regional Transportation Plan (RTP) to show the bike-lane to be built within five-years that would connect to the bridge. This could be done, but the lane will be less than \$25,000 of local funds. Modification of the RTP does not seem necessary to complete the project. Staff will continue to work with FHWA for approval of the project, and Mr. Groover's correspondence will be included in our discussions with FHWA.

When questioned by Vice-Chairman Russell if the elected officials could assist in the efforts of Staff, Executive Director Goodwin acknowledged the request by saying this would be considered, but not at this time.

With regard to the Evergreen Bridge, Executive Director Goodwin continued, there will be a public meeting at the Evergreen School regarding this issue.

Larry Stevens, past Commissioner of the TCTC, complimented Barbara O'Keeffe, Transit Manager, for her work over the years. A gift was presented to Barbara with much appreciation.

4. **Adoption of Resolution 1-2005 -Recognition of Larry Stevens:** Motion by Commissioner George Russell, and

Second by Commissioner Willard to adopt Resolution 1-2005 -Recognition of Commissioner/Director Larry Stevens for exceptional public service and leadership. Motion carried 6-0 with 0 absent.

Commissioner Russell read Resolution 1-2005:

RECOGNITION OF COMMISSIONER/DIRECTOR LARRY STEVENS FOR EXCEPTIONAL PUBLIC SERVICE AND LEADERSHIP.

WHEREAS, Larry Stevens is a representative of the City of Red Bluff and his long term dedication to the City and it's residents is an outstanding accomplishment, and

WHEREAS, Larry Stevens was appointed as the City of Red Bluff representative on the Tehama County Transportation Commission and Transit Agency Board for multiple terms, and

WHEREAS, Commissioner/Director Stevens served on the Social Services Transportation Advisory Council from 1996 to 2000 and has been a dedicated member of the Tehama County Transportation Commission and Transit Agency Board since December 2000, and

WHEREAS, Commissioner/Director Stevens has played an instrumental role in Commission business and transportation projects including the Adobe Road Interchange, Red Bluff Bus & Ride, pedestrian and bicycle projects, road rehabilitation projects, Transportation Enhancement project programming, and Highway Bridge Rehabilitation and Replacement projects, and

WHEREAS, Commissioner/Director Stevens has played an instrumental role in Transit Agency business and transit projects leading to increased transit ridership and improved overall transit service, and

WHEREAS, the Tehama County Transportation Commission, Transit Agency Board and Staff wish to recognize and express appreciation to Larry for four years of dedication as a Transportation Commissioner and Transit Agency Board Director.

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Transportation Commission does hereby recognize Larry Stevens for exceptional public service and leadership. The Commission/Transit Agency and Staff also extend their heartfelt gratitude and best wishes to Commissioner/Director Stevens.

Commissioner Russell thanked Larry Stevens for his outstanding service and his ability to provide a prospective for the Commission, that no one else can. He rides TRAX and gives the consumers point of view. Larry Stevens was asked to continue giving comments to this Commission.

Commissioner Willard expressed his appreciation for the years of service and added the importance of having people like Mr. Stevens work with the projects until they are completed.

Larry Stevens requested that as this Commission goes forward making decisions, they recognize that from time-to-time, you must protect the minority from the majority.

5. **Public Hearing for North Valley Services 5310 Grant and Adopt Resolution 2-2005:** Barbara O'Keeffe thanked Al Skaggs and Marilyn Westbrook of North Valley Services for attending todays meeting. Grants prepared by North Valley Services each year have been awarded with only one exception of the first year. Each year they scored

above 96 and two years ago ranked number one in the State.

With clarification on requested item number three being, "Authorize the Executive Director" not Chair to sign certificates and assurances, Barbara O'Keeffe continued: North Valley Services (NVS) again presented an outstanding grant requesting a replacement vehicle and eight sets of Q-Straint wheelchair tie downs to improve efficiency for the drivers.

Al Skaggs discussed the Q-Straint and its ability to eliminate some back injuries to drivers. With the Commission's assistance, North Valley Services has been able to have a better fleet. Within NVS's strategic planning, participation in SSTAC and TCTC will increase.

Commissioner Morgan questioned the amount of the grant and Barbara O'Keeffe answered \$63,480, which includes the 20% match.

Vice-Chairman Turner opened the Public Hearing. There were no comments and the Public Hearing was closed.

Motion by Commissioner Russell to authorize the Executive Director to sign the RTPA Certificate and Assurances. Motion Second by Commissioner Frey and carried 6-0 with 0 absent.

Motion by Commissioner Russell and Second by Commissioner Frey to authorize staff to submit all necessary documentation to Caltrans. Motion carried 6-0 with 0 absent.

Motion by Commissioner Russell and Second by Commissioner Frey to adopt Resolution 2-2005 recommend NVS 5310 application for funding. Carried 6-0 with 0 absent.

6. **2005 Tehama County Report Card:** Transportation Section Draft: Doti Watkins, Transportation Planner, presented the 2005 draft of the Report Card to the Commission for review. No questions received.
7. **Public Hearing for the Tehama County Transportation Commission Conflict of Interest Code and Adoption of Resolution 3-2005:** Barbara O'Keeffe provided information to the Commission requested by the County Clerk Recorder, Mary Alice George, notifying the TCTC/Transit Board constitutes a separate agency and is required to adopt a Conflict of Interest Code for the County of Tehama.

Vice Chairman Turner opened the Public Hearing.

Commissioner Russell commented on the paperwork needed to pass this item. A consensus of the members was received.

The Public Hearing closed with no other comments.

Motion by Commissioner Frey and Second by Commissioner Morgan to adopt Resolution 3-2005 Tehama County Transportation Commission Conflict of Interest Code.

8. **Status of 2005-2005 Local Transportation Funds (LTF):** Mark Moses, Assistant Director of Public Works Administration, presented the LTF funds for this year. \$1,450,000 was estimated to be received at the end of the year. This is approximately \$150,000 above estimated at the beginning of the year. This will go towards streets and roads. Original estimate is based upon the County Auditors figures for historical receipts.

9. **Projected 2005-2006 Local Transportation Fund (LTF):** Mark Moses, Assistant Director of Public Works Administration, presented a follow-up of the County Auditors estimate for next years LTF funds at \$1,500,000. The figure is conservative, and will probably come in pretty close to that figure next year based on historical figures and percentages. The initial budget will be presented at a later date.

Commissioner Turner questioned the figure for 2004/2005, and Mark Moses answered significantly more will be received than the \$1.3 million.

10. **Election of Chairperson and Vice Chairperson for the Transportation Commission and Transit Agency Board:** Motion by Commissioner Russell to elect Ross Turner as Chairperson. Motion Seconded by Commissioner Frey. Carried 6-0 with 0 absent.

Chairman Turner asked for a motion for Vice-Chairperson. Commissioner Russell reminded the members of rotation to Vice-Chair position. Motion by Commissioner Russell and Second by Commissioner Willard to nominate Gary Strack as Vice-Chairman. Carried 6-0 with 0 absent.

11. **Unmet Transit Needs Process Status:** Barbara O'Keeffe provided updated information. The unmet transit needs process requires 30-days notice in the public hearing process. Notices have been posted in local papers. The SSTAC recommends coordination with City Council's. The next TCTC meeting, a public hearing will be held for unmet transit needs.

Barbara O'Keeffe thanked Paratransit Services for their free public transit to City Council meeting and the hearings.

12. **Announcements:** Public Hearing April 19, 2005 for Unmet Transit Needs

13. **Correspondence:** Commissioner Russell question the State Controller correspondence received by asking what should the funds have been if they had not been taken away. Barbara O'Keeffe answered by saying that the State Transit Assistance (STA) fund was not impacted as much as in the past. Zero allocation was during the Proposition 13 era, and this is in line with what we have been receiving.

14. **Approval of December 2004 thru February 2005 Claims:** Motion Commissioner Willard and Second by Commission Strack to approve the Claims for TCTC in the amount of \$16,659.52. Carried 6-0 with 0 absent.

15. **Adjourn:** Chairman Turner adjourned the meeting at 9:10 a.m.