

TEHAMA COUNTY TRANSPORTATION COMMISSION MEETING MINUTES OF JUNE 21, 2005

Commissioners' Present: Ross Turner; Gary Strack; Barbara Morgan, George Russell; Charles Willard. Absent: Commissioner Russ Frey. Also present: Barbara O'Keeffe, Transit Manager; Doti Watkins, Transportation Planner; Mark Moses, Assistant Director of Public Works - Administration; Dave Luscher, Caltrans District 2.

1. **Call to Order**: The meeting was called to order by Chairman Ross Turner at 8:30 a.m.
2. **Approval of May 2005 Minutes**: Motion by Commissioner Strack and Second by Commissioner Morgan to approve the May 17, 2005 minutes. Motion carried 5-0 with 1 absent.
3. **Public Comment**:
Commissioner Willard thanked Paratransit for their assistance in transporting the RCRC members on a field trip. It was a very enjoyable trip.
4. **Approve Revised Attachment B, Conflict of Interest Code for Transportation Commissioners and Designated Employees**: Motion by Commissioner Russell and Second by Commissioner Willard to approve the revised Attachment B, Conflict of Interest Code for Commissioners and designated employees. Carried 5-0 with 1 absent.
5. **Adopt the Unmet Transit Needs Finding Resolution 9-2005**: Barbara O'Keeffe requested the Commission approve Resolution 9-2005 and the recommendations of the SSTAC that there are no unmet transit needs that are reasonable to meet. Barbara O'Keeffe added that the Commission exceeds requirements of the State for public input and the support and coordination is appreciated from the City of Red Bluff, City of Corning, and the City of Tehama.

Motion by Commissioner Willard and Second by Commissioner Morgan to approve Resolution 9-2005 Adoption of the Unmet Transit Needs Finding. Motion carried 5-0 with 1 absent.

6. **Adopt 2005/2006 Overall Work Program Resolution 10-2005**: Barbara O'Keeffe thanked Doti Watkins for her much appreciated work on the Overall Work Program (OWP).

Doti Watkins advised the Commission of the completed mandated tasks for the Overall Work Program. Included, was the Rural County Task Force Liaison which was important to fund and support and will increase visibility with legislation and Caltrans. With the increase of funding, Cities and County distributions were increased for TAC coordination, aviation planning and GIS efforts.

Dave Luscher commented that with only minor comments from Caltrans Headquarters, Doti Watkins did an excellent job with the OWP program.

Motion by Commissioner Willard to approve Resolution 10-2005 for the 2005/2006 Overall Work Program. Second by Commissioner Russell and carried 5-0 with 1 absent.

7. **Adopt 2003/2004 Transportation Commission Audit Report Resolution 11-2005**: Barbara O'Keeffe thanked Mark Moses for his assistance in this item. One finding from the Auditor is noted that when monies are received by Cities and County from LTF funding, it is important that they certify the Transportation Development Act is complied with.

Motion by Commissioner Strack and Second by Commissioner Morgan to approve Resolution 11-2005 for adoption of 2003/2005 Tehama County Transportation Commission Management Letter and Basic Financial Statements Motion carried 5-0 with 1 absent.

8. **Adopt the Preliminary 2005/2006 Commission Budget Funds 507, 514, 515, 527 Resolution 12-2005, and Resolution 13-2005; 2004/2005 Budget Closing Authorization:** Motion by Commissioner Russell to adopt Resolution 12-2005 of the preliminary 2005/2006 Commission Budget Fund 507, 514, 515, 527. Second by Commissioner Willard and carried 5-0 with 1 absent.

Motion by Commissioner Morgan and Second by Commissioner Willard to approve Resolution 13-2005 2004-2005 Budget Closing Authorization. Carried 5-0 with 1 absent.

9. **Adoption of Resolution 14-2005, Leveraging of Multiple Funding Sources for Delivery of Transit Vehicles:**

Chairman Turner announced changes to this item, the need for separate resolutions, following discussions with the Red Bluff City Manager.

Barbara O'Keeffe revised Resolution 14-2005 which is consistent to the grant and requested the Commission approve said resolution.

Motion by Commissioner Russell and Second by Commissioner Strack to approve Resolution 14-2005 that recommends the Board of Supervisors authorize the Public Works Department to execute any and all necessary paperwork for the Regional Improvement Program funds that provide the matching funds for the City of Red Bluff Rural Transit System Program Grant Multipurpose Van. Motion carried 5-0 with 1 absent.

Motion by Commissioner Strack and Second by Commissioner Russell to approve Resolution 15-2005 recommending to the Tehama County Board of Supervisors that the Public Works Department be authorized to expedite procurement of transit vehicles through the State Vehicle Contract using Prop 116 and Regional Improvement Program funds. Motion carried 5-0 with 1 absent.

10. **Elect the Commissioner/Transit Agency Chairperson and Vice Chairperson for the 2005/2006 Fiscal Year:** Commissioner Russell nominated Ross Turner to complete the term as Chairperson for the fiscal year 2005/2006. Motion Seconded by Commissioner Willard and carried by those present 5-0 with 1 absent.

Motion by Commissioner Russell and Second by Commissioner Willard to nominate Gary Strack as Vice Chairperson. Carried 5-0 with 1 absent.

11. **Approval of May 2005 TCTC Claims:** Motion by Commissioner Willard and Second by Commissioner Morgan to approve the Transportation Claims in the amount of \$103,734.23. Motion carried 5-0 with 1 absent.

12. Chairman Turner adjourned the meeting at 8:42 a.m.