

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF APRIL 19, 2005**

Present: Commissioners': Ross Turner, Gary Strack; Barbara Morgan; George Russell; Charles Willard. Absent: Commissioner Russ Frey. Also present: Gerald Brownfield, Acting Executive Director; Barbara O'Keeffe, Transit Manager; Gary Antone, City of Red Bluff Public Works Director; Tom Russ, City of Corning; Gary Gutierrez, Project Manager for Caltrans; Gail Locke, Tehama County Community Action Agency Board.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Ross Turner at 8:30 a.m.
2. **APPROVAL OF MARCH 2005 MINUTES:** Motion by Commissioner George Russell, Second by Commissioner Charles Willard to approve the March 15, 2005 minutes as presented. Carried 5-0 with 1 absent.
3. **PUBLIC COMMENT:**
 - Gerald Brownfield, announced his temporary appointment as Acting Executive Director of the Tehama County Transportation Commission (TCTC). His reassurance to the Commissioners' that the transition will be a smooth one due to the experience and expertise of Staff and he thanked the Commissioners'.
 - Commissioner Charles Willard thanked TRAX, for their drivers courteous service and their helpful public assistance.
4. **STAFF OVERVIEW OF UNMET TRANSIT NEEDS:** Barbara O'Keeffe explained the purpose of the Unmet Transit Needs process is to allow the public an opportunity to provide input and state needs which they believe are not currently being met. There are two definitions, one being "unmet transit needs" and the second is "reasonable to meet". Barbara O'Keeffe read the unmet transit needs and reasonable to meet" information into the minutes.

Unmet transit needs specifically include:

- Public transit services not currently provided for persons who rely on public transit to reach employment or medical assistance, shop for food or clothing, or obtain social services such as health care, county welfare programs and educational programs.
- Trips requested by the transit dependent or transit disadvantaged persons, for which there is no other available means of transportation. Transit dependent or transit disadvantaged shall include, but not be limited to, the elderly, the disabled, and persons of limited means. Trips to and from public schools shall not be considered an unmet transit need.

"REASONABLE TO MEET"

The definition of Reasonable to Meet is based on the requirements of the Transportation Development Act (TDA). More specifically, those public transportation services that are Reasonable to Meet are those which meet the following criteria:

- (1) Pursuant to the requirements of PUC Section 99401.5(c), a determination of needs that are reasonable to meet shall not be made by comparing unmet transit needs with the needs for streets and roads. The fact that an identified need cannot fully be met based on available resources shall not be the sole reason for finding that a transit need is not reasonable to meet.

(2) Services, which, if implemented or funded, comply with a 10% farebox recovery ratio, and/or TDA Section 99268 et. Seq.

(3) Services, which, if implemented or funded, would not duplicate or replace existing services. The Commission may use the following as a determinant in the implementation of new services:

- a. Forecast of anticipated ridership if service is provided
- b. Estimate of capital and operating costs for the provision of such services.
- c. Estimate of farebox recovery ratio

(4) Services, which, if implemented or funded, would not cause the responsible operator to incur expenditures in excess of the maximum amount of:

- a. Local Transportation Funds and State Transit Assistance Funds, which may be available for such operator to claim.
- b. Federal Transportation Administration (FTA) Funds or other support for public transportation services which are committed by federal and/or state agencies by formula or tentative approval of specific grant requests.
- c. Farebox and local funding in compliance with PUC Section 99268 et. Seq.

The Public Hearing was opened at 8:38 a.m. by Chairman Turner.

- Barbara O’Keeffe welcomed Gail Locke, and Bill Brashears, SSTAC members.
- Commissioner Russell thanked the SSTAC members for their efforts.
- Gail Locke, member of the Community Action Agency, submitted the unmet need hearing comments from the agency.

Lack of transportation is a very big issue and they are specifically mentioning: The medical transportation to either Redding or Chico; Social Security Office in Redding; Diabetes and Pregnancy Programs, Sweet Success in Redding; and dental, which may be less of an issue due to the expansion of the Red Bluff Dental Clinic. Those were the unmet needs mentioned for the homeless and low-income for the Community Action Agency.

With no further comments, the Public Hearing closed at 8:40 a.m.

5. **CALTRANS SENATE BILL SB45 PROJECT REPORTS:** Gary Gutierrez, Project Manager for Caltrans, addressed the Commission regarding the issues within the design processes which could be eliminated, or streamlined, and as Project Manager, he would see that those types of measures are implemented with projects in Tehama County.

Mr. Gutierrez reviewed the two projects associated with Tehama County. The Adobe Interchange landscaping project is on schedule and the project report is in final review and signature stage. 90% of the funding is State and 10% are from local contribution. Caltrans is contributing an additional \$60,000 in funds, which will go towards performing plant replacement and support costs with the final design of the project. Expectations of December 05 or January/February 06 for the beginning of the project construction.

Commissioner Willard commented on his pleasure to see this project move towards completion and thanked Mr. Gutierrez for his participation.

Gary Antone, City of Red Bluff, discussed his review of the landscaping plan and was also looking forward to the positive influence it will have in the area.

Gary Gutierrez discussed the second project of South Avenue Interchange in Corning. Currently, Caltrans is taking this project through the environmental clearance stage, also known as PATED. Once achieved, there are no committed funds to take this project into final design, however, Caltrans is on track with this project as well. The project report is in the final stages and a traffic count has been performed and will be presented to the City of Corning at a future meeting. Funding and support costs will be within budget, Mr. Gutierrez added.

With respect to property acquisition, Mr. Gutierrez had knowledge of the City of Corning and the County's interest in procuring property for the eventual planned construction of the ramp. "This will be a priority for updating myself", Mr. Gutierrez added, in order to advance this project.

It was Mr. Gutierrez's understanding that Caltrans would be acquiring the property and at some point, relinquish it to either the City or the County.

Tom Russ, City of Corning, added the City has had joint meetings with Caltrans and the biggest concern now is the purchase of right-of-way.

Commissioner Strack commented that he has also been working with Caltrans and it has worked well.

6. **2006 STIP PROCESS:** Barbara O'Keeffe discussed the 2006 STIP two tiered process approach towards the fund estimate and to the Regional Transportation Improvement Program (RTIP). The RTIP consists of projects from the cities the counties. The projects of the RTIP are put into the STIP and staff has kept Commissioners informed of the issues. Development of fund estimates, though unstable, is a practical and logical approach for when things change, and programs will be in place.

Barbara O'Keeffe reviewed the three possible assumptions: (1) Program new projects in the STIP with new capacity; (2) Re-spread existing STIP projects and add no new capacity; (3) De-program projects in the STIP based on a negative fund estimate. The CTC requested counties be prepared to have an RTIP to respond to the possibilities.

Gerald Brownfield added that all in the State is suffering from the budget crises and if the first assumption was taken, this would be good, but we don't expect to see it. If number two and three were done, those options basically move all our projects out. Our project would be moved out, dollars received for these projects help put people to work. This is basically effecting our ability to do our work. It is the only thing we can do. It does effect what we are able to do on our roads and how we put people to work.

7. **ADOPT DESIGNATED AUTHORITY RESOLUTION 4-2005:** Motion by Commissioner Strack and Second by Commissioner Russell to approve Resolution 4-2005 Designated Authority. Motion carried 5-0 with 1 absent.
8. **ADOPT WARRANT REGISTER FOR 2005-2006 RESOLUTION 5-2005:** Motion by Commissioner Strack and Second by Commissioner Morgan to approve Resolution 5-2005 Warrant Register for 2005-2006. Carried 5-0 with

1 absent.

9. **ADOPT RESOLUTION 6-2005 CONTINUING OPERATIONS AUTHORITY:** Motion by Commissioner Morgan and Second by Commissioner Willard to approve Resolution 6-2005 Continuing Operations Authority. Carried 5-0 with 1 absent.
10. **ADOPT RESOLUTION 7-2005 RSTP EXCHANGE:** Barbara O’Keeffe advised the Commission of the Regional Surface Transportation Program Exchange funds that will be distributed to the Cities and County. Cities and County can expect warrants in the following amounts: Corning, \$35,435.05; Red Bluff, \$69,841.23; City of Tehama, \$2,269.54; and County of Tehama, \$195,059.18.

Barbara O’Keeffe requested approval of Resolution 7-2005 due to the pending Federal bill authorizing the money. The Transportation Equity Act for the 21st Century (TEA-21) is the Federal bill that provides for these monies. In the near future, we expect TEA-LU, the next Federal Bill, to be adopted. It is important to have an updated, current resolution, to submit to the State.

Motion by Commissioner Willard and Second by Commissioner Strack to approve Resolution 7-2005 Regional Surface Transportation Program Exchange. Motion carried 5-0 with 1 absent.

11. **APPROVAL OF AMENDMENT TO TCTC BY-LAWS:** Motion by Commissioner Strack and Second by Commissioner Russell to amend: 1)Section 5 of the By-Laws, Schedule and Notice of Meetings; 2) Section 7, Commission Staffing; and 3) Authorize the Chairperson to sign amended By-Laws. Motion carried 5-0 with 1 absent.
12. **APPROVAL OF REVISED ATTACHMENT D, PLACE OF FILING, FOR TCTC CONFLICT OF INTEREST CODE:** Motion by Commissioner Russell and Second by Commissioner Morgan to approve the revised attachment D, place of filing, for TCTC as included in their adopted Conflict of Interest Code. Motion carried 5-0 with 1 absent.
13. **CLAIMS:** Motion by Commissioner Willard and Second by Commissioner Morgan to approve the claims in the amount of \$15,220.50. Carried 5-0 with 1 absent.
14. **ADJOURN:** With no further business, the meeting adjourned at 9:05 a.m.