

TEHAMA COUNTY TRANSPORTATION COMMISSION MEETING MINUTES OF JUNE 15, 2004

Present: Commissioners': Larry Stevens; Ross Turner; George Russell; Ron Warner. Absent: Commissioners': Charles Willard and Rex Roush. Also present: Bill Goodwin, Executive Director; Barbara O'Keeffe, Transit Manager; Jeff Schwein and Doti Watkins, Transportation Planners.

1. **CALL TO ORDER:** The meeting was called to order at 8:00 a.m. by Chairman Stevens. Chairman Stevens announced that due to time constraints, at one point the Transportation Commission will be recessed and certain items from the Transit Board will be completed and recessed.
2. **APPROVAL OF MAY 18, 2004 MINUTES:** Motion by Commissioner Turner, Second by Commissioner Russell to approve the May 18, 2004 minutes. Carried 4-0 with 2 absent.
3. **PUBLIC COMMENT:** None
4. **YEAR END BUDGET TRANSFERS RESOLUTION 12-2004:** Motion by Commissioner Turner to approve Resolution 12-2004 and waive the reading. Second by Commissioner Warner and carried 4-0 with 2 absent.
5. **ADOPTION OF 2004/05 PRELIMINARY BUDGET RESOLUTION 13-2004:** Motion by Commissioner Warner, Second by Commissioner Russell to approve Resolution 13-2004 and waive the reading. Carried by those present 4-0 with 2 absent.

Chairman Stevens RECESSED the Transportation Commission meeting at 8:04 a.m. and convened the Transit Agency Board.

8:07 a.m. RECONVENED as the Transportation Commission.

6. **UNMET TRANSIT NEEDS PUBLIC HEARING:** Barbara O'Keeffe, Transit Manager, read the unmet transit needs definitions.

UNMET TRANSIT NEEDS:

Those public transportation services which that have not been funded or implemented but have been identified: through public input, including the annual unmet transit needs public hearing, transit needs studies and other methods approved by the Commission.

Unmet transit needs specifically include:

- Public transit services not currently provided for persons who rely on public transit to reach: employment, medical assistance, shop for food or clothing, to obtain social services such as health care, county welfare programs and educational programs.
- Trips requested by the transit dependent or transit disadvantaged persons, for which there is no other available means of transportation. Transit dependent or transit disadvantaged shall include, but not be limited to,

the elderly, the disabled and persons of limited means.

REASONABLE TO MEET

The definition of Reasonable to Meet is based on the requirements of the Transportation Development Act (TDA). More specifically, those public transportation services that are Reasonable to Meet are those which meet the following criteria:

- (1) Pursuant to the requirements of PUC Section 99401.5 (c), a determination of needs that are reasonable to meet shall not be made by comparing unmet transit needs with the need for streets and roads. The fact that an identified need cannot fully be met based on available resources shall not be the sole reason for finding that a transit need is not reasonable to meet.
- (2) Services which, if implemented or funded, complies with a 10% farebox recovery ratio and/or TDA section 99268 et.seq.
- (3) Services which, if implemented or funded, would not duplicate or replace existing services. The Commission may use the following as a determinant in the implementation of new services:
 - a. Forecast of anticipated ridership if service is provided.
 - b. Estimate of capital and operating costs for the provision of such services.
 - c. Estimate of farebox recovery ratio.
- (4) Services which, if implemented or funded, would not cause the responsible operator to incur expenditures in excess of the maximum amount of:
 - a. Local Transportation Funds and State Transit Assistance Funds which may be available for such operator to claim.
 - b. Federal Transportation Administration (FTA) Funds or other support for public transportation services which are committed by federal and/or state agencies by formula or tentative approval of specific grant requests.
 - c. Farebox and local funding in compliance with PUC Section 99268 et. seq.

Chairman Stevens opened the public hearing. Being there were no comments from the public, the hearing was closed at 8:15 a.m.

Motion by Commissioner Turner to accept the presentation as read into the record. Second by Commissioner Warner and carried 4-0 with 2 absent.

7. **RESCIND RESOLUTION 15-2003 APPROVAL OF MASTER FUND TRANSFER AGREEMENT AND ADOPT RESOLUTION 14-2004 MASTER FUND TRANSFER AGREEMENT AND OVERALL WORK PLAN ADMINISTRATION:** Motion by Commissioner Turner and Second by Commissioner Russell to waive the reading and adopt Resolution 14-2004 Approving the MFTA & OWP Administration. Motion carried 4-0 with 2 absent.

8. **STIP/RTIP FUNDING UPDATE:** Jeff Schwein, Transportation Planner, updated the Commissioners on the RTIP program. In April the RTIP was submitted and is up for adoption in August by the CTC. Northern California STIP hearings were held last month and the tentative allocation votes could be requested. The eight allocated projects for Tehama County were presented.

Commissioner Turner questioned funds going to the Flores Avenue project.

Executive Director, Bill Goodwin, answered that this regionally needed project, with \$246,000 of funding already spent, \$43,000 is needed from the STIP to receive back the \$246,000. The project, if constructed with the current studied alignment, would be a \$6 million project.

Commissioner Turner replied he was in favor of the \$43,000 leverage to possibly recover funding, but there is a stronger need, and in the absence of Supervisor Willard who was a strong supporter, for more than \$15,000 to be allocated for the bridge access to Lake California.

Bill Goodwin answered that the allocations need to come for full phases of the project, and splitting the funding for more than one project is not allowed. Modification is not an option at this point.

9. **GARVEE BONDING POTENTIAL AFFECTS ON FUNDING:** Jeff Schwein identified the GARVEE Bond. Due to the funding crises, the CTC, Caltrans and other large agencies were trying to identify ways to keep projects moving. In August, the GARVEE Bond was used as a tool to bond against the county's or regions STIP capacity, borrowing money to move the project, then repay the debt service over the years. There were eight projects GARVEE bonded against the STIP. The Bonds were sold on a fixed interest rate and the agencies that received the Bonds paid the interest. The CTC has proposed taking future GARVEE Bond debt "off the top" of the STIP, meaning all agencies that receive STIP shares would be paying for the interest on GARVEE Bonds. The reasoning is that fluctuating interest rates are difficult to administer. The STIP and agencies receiving the bonds want to use the freed up STIP capacity. Under the new proposal, this "freed up capacity" would then be distributed to all agencies in the State.

Jeff Schwein continued, the reason Tehama County cannot receive the GARVEE Bond is that our projects do not meet the criteria of the bonding agencies. The Rural Counties Task Force will discuss the issues and Staff will continue to update the Board.

10. **ADOPT THE 2004/2005 OVERALL WORK PROGRAM RESOLUTION 15-2004:** Motion by Commissioner Turner and Second by Commissioner Russell to approve Resolution 15-2004 and waive the reading. Motion carried 4-0 with 2 absent.
11. **ELECTION OF CHAIRPERSON AND VICE CHAIR FOR FISCAL YEAR 2004/05:** Motion by Commissioner Turner and Second by Commissioner Russell to nominate Ron Warner as Chairman. Motion carried 4-0 with 2 absent.

Motion by Commissioner Russell and Second by Director Warner to nominate Ross Turner as Vice Chairman. Motion carried 4-0 with 2 absent.

Commissioner Larry Stevens continued to Chair.

12. **CORRESPONDENCE:** No comments. Item as presented in packet.
13. **MAY TRANSPORTATION CLAIMS:** Motion by Commissioner Turner and Second by Commissioner Warner to approve the May Claims of \$910.92 and corrections as presented. Motion carried 4-0 with 2 absent.
14. **ADJOURN:** With no further business, Chairman Stevens adjourned the TCTC meeting at 8:36 a.m.