

**TEHAMA COUNTY TRANSPORTATION COMMISSION MEETING  
MINUTES OF FEBRUARY 10, 2004**

Present: Commissioners' Larry Stevens; Rex Roush; George Russell; Ross Turner; Ron Warner and Charles Willard. Also present: Executive Director Bill Goodwin; Transit Manager Barbara O'Keeffe; Transportation Planners', Jeff Schwein and Dorothy Watkins; and Consultant Gary Plunkett.

1. **CALL TO ORDER:** Chairman Stevens called the meeting to order at 8:03 a.m.
2. **APPROVAL OF DECEMBER 16, 2003 MINUTES:** Motion by Commissioner Turner and Second by Commissioner Russell to approve the December 16, 2003 minutes as presented. Motion carried 6-0 with 0 absent.

3. **PUBLIC COMMENT:**

Norm Gruver of Lake California, presented updates on Lake California Home Construction and Transportation in his community. Appreciation was expressed for the support of the Commission and repair of roads.

Commissioner Stevens discussed a Red Bluff Daily News article that quoted Public Works Director, Gary Antone, in respect to no longer having Dial-A-Ride in the City. The question was raised that if we do not, then why is it appearing in the "Users Guide" that we do.

Gary Antone stated that the Dial-A-Ride system used to be VanTrans, and now VanTrans no longer exists. We have Paratrax, which equates to Paratransit, in our Transit Plan which was adopted by the Commission. This system is for the disabled/handicapped rider to go from their location to the main route system. The point of the discussion was that Red Bluff does not have a VanTrans or Dial-A-Ride system.

Commissioner Turner questioned if services were being provided for those in need and Gary Antone answered yes.

Due to the nature of this subject, the consensus of the Commission was to set this aside for an agenda item at a future meeting.

4. **ANNOUNCEMENTS:** Barbara O'Keeffe, Transit Manager, reminded the Commission of the 5310 Application deadline March 5, 2004.
- 4.5 **PUBLIC HEARING ON DRAFT REGIONAL TRANSPORTATION PLAN GENERAL POLICIES:** Gary Plunkett, Consultant to the TCTC, presented the draft General Policies written to guide the Plan update. Circulation to appropriate agencies for review has been completed including public informational meetings.

The Public Hearing was opened at 8:15 a.m.

Scott White, Caltrans Regional Planning, announced he will present the Executive Director with a letter from Caltrans which includes comments for consideration: (a) Obsolete freeway interchange: “Obsolete”, what does that mean. This should be clarified. (b) I-5 shall be maintained at a level of service or local arterial: “Shall” tends to limit your flexibility. (c) Proposal for systems performance measures. The wording of “Shall be included”, may not set the Commission in a direction where you require certain measures to always be used for all-types of projects. Consider giving yourself more flexibility. Other comments are included in the letter.

Commissioner Russell agreed that using the word “shall” takes presidents over everything else, leaving no alternatives.

Barbara O’Keeffe asked if there were any other comments. This will be brought back to the Commission for adoption in March after TAC review.

Executive Director Bill Goodwin concurred with Commissioner Russell’s comments and added that the document will reflect the changes.

The Public Hearing closed at 8:18 a.m.

5. **GIS QUARTERLY REPORT:** Dorothy Watkins, Transportation Planner, updated the GIS project status. For the past year, development has proceeded with the GIS parcel layering. Scanning has begun with the Clerk Recorder’s office and Public Works Engineering Department. CarteGraph, our primary data base, has been updated.

Commissioner Willard thanked Dorothy Watkins, the Department, and Transportation for their efforts. Requested information by Commissioner Willard has already assisted him.

6. **URBAN AREA BOUNDARY ADJUSTMENT:** A correction by staff to the December 16, 2003 meeting information regarding a request from the Census Bureau with regard to urban area boundaries. The information was requested from the Federal Highway Administration (FHWA), not the Census Bureau, and will not affect census data. The development by Caltrans of a County Road Series Map (CRS), will give roads that fall within the new urban boundaries, reclassification as urban roads. The boundaries can be expanded or “smoothed”, but may not be reduced.

Commissioner Warner requested clarification to the Tehama City Clerk on this information.

Executive Director, Bill Goodwin, reiterated that correspondence had been sent to Caltrans requesting clarification, and if it would affect landuse and planning decisions. This is a highway

classification/highway funding issue. Caltrans wanted examination of existing and future landuse that would be affecting the highway system in particular.

7. **TRANSPORTATION FUNDING UPDATE:** Jeff Schwein, Transportation Planner, submitted a letter to the Commissioners' that would be sent to the Governor of California and State Legislators and Representatives. The letter discusses problems Tehama County will have if things move forward with the State and Federal Budget as they intend to now.

Jeff Schwein pointed out that with the proposed Budget for 04/05 presented in January, the suspension of Prop 42 funds will affect the STIP, our major source of funding. The Regional Transportation Planning Agency (RTPA) and Rural County Task Force (RCTF) are addressing these issues in a state-wide forum.

Also affecting the STIP, Jeff Schwein continued, are the Garvee Bonds, issued to a number of large metropolitan agencies in an effort to maintain progress on transportation projects. This is done when STIP money is not available, but debt on the Bond comes off the top of the STIP's next cycle and affects our share for the County. The Governors mid-year spending reduction proposal has taken the traffic relief funds. Projects funded by this have been eliminated. Those projects that have begun will need funding to be completed.

Staff questioned the Commission with regard to Item 5 in the correspondence as to whether it should remain in the letter.

Commissioner Russell felt that this should be deleted from the letter due to the Supervisors political decision which is unknown at this time.

Commissioner Turner requested a copy of the correspondence upon preparation.

Commissioner Russell requested the letter be formulated, reviewed and signed by the Chairperson. It was the consensus of the Commission to do so.

8. **STATE TRANSPORTATION IMPROVEMENT PROGRAM UPDATE:** Jeff Schwein reviewed the program, the progress and targets for the next five years. Staff has been working with the TAC and Caltrans to develop the 2004 RTIP. Efforts to meet the programming amounts set by the CTC have modified project schedules.

9. **TRANSPORTATION ENHANCEMENT PROGRAM (TE):** Jeff Schwein reviewed information presented at the last TCTC meeting. Transportation Enhancement projects are Federal monies and funds that must be used for enhancement projects only. An independent committee will be developed to decide on which projects to be completed.

Motion by Commissioner Turner to waive the reading of the resolution and adopt Resolution 1-2004 authorization to proceed with TE project development. Second by Commissioner Russell and carried 6-0.

Motion by Commissioner Turner and Second by Commissioner Willard to authorize to proceed and develop TE Evaluation Committee.

10. **APPROVAL OF AMENDMENT #1 TO CONSULTANT CONTRACT:** Motion by Commissioner Willard to approve the increase of 20 hours for Task 2 with a Second to the motion by Commissioner Warner. Opposed by Commissioner Turner. Carried 5-1 with 0 absent.
11. **5313 GRANT UPDATE:** Motion by Commissioner Turner and Second by Commissioner Russell to accept the update as reported, adopt Resolution 2-2004, and waive the reading. Carried 6-0.
- 11.5 **DRAFT 02/03 FINANCIAL AUDIT REPORT AND MANAGEMENT LETTER:** Barbara O’Keeffe reported this draft will be returned for approval and adoption in March.
12. **CORRESPONDENCE:** Accepted as presented by Staff.
13. **TRANSPORTATION CLAIMS FOR JANUARY/FEBRUARY 2004:** Motion by Commissioner Russell and Second by Commissioner Warner to accept the \$18,729.16 claims for Tehama County Transportation Commission for January and February of 2004. Carried 6-0.
14. **ADJOURN THE TCTC MEETING:** The meeting was adjourned at 8:56 a.m.