

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MEETING MINUTES OF SEPTEMBER 16, 2003**

Present: Commissioners': Larry Stevens, George Russell, Ron Warner, Charles Willard, Ross Turner and Rex Roush. Also Present: Barbara O'Keeffe, Transit Manager and Jeff Schwein, Transportation Planner; and Bill Brashears.

1. CALL TO ORDER: Chairman Larry Stevens called the meeting to order at 8:02 a.m.
2. APPROVAL OF AUGUST 19, 2003 MINUTES: Motion by Commissioner Turner, second by Commissioner Warner to approve the August 19, 2003 minutes. Carried 5-0 with 1 absent.
3. PUBLIC COMMENT: None
4. ANNOUNCEMENTS: No Comment.

Commissioner Willard entered.

5. I-5 CLIMBING LANE, WILCOX ROAD PROJECT - STATUS: Jeff Schwein, Transportation Planner, discussed this project which is programmed in the ITIP. Caltrans has contributed some Regional Improvement Program monies out of Tehama County's STIP. Caltrans has suggested the project be un-programmed so the remaining \$321,000 can be utilized as a County STIP share.

Staff has requested the Commission adopt Resolution 12-2003, Removing Interregional Transportation Improvement Program Climbing Lane Project, Wilcox Road from the STIP.

Motion by Commissioner Turner to adopt Resolution 12-2003 and waive the reading. Second by Commissioner Russell and carried 6-0 with 0 absent.

6. PLANNING DIVISION GOALS FOR FISCAL YEAR 2003/2004: Jeff Schwein provided goals for the Transportation Planning Division, most of which will be completed by the end of the Fiscal Year.

Commissioner Russell commented on the goals and organization listed.

Commissioner Willard questioned the prioritization of the list and outline style. Staff stated the priority range is not listed and intended only for the Commissions information.

7. 2003 TEHAMA COUNTY REPORT CARD: Barbara O'Keeffe, Transit Manager, presented the 2003 Tehama County Report Card publication published by the Tehama County Health Partnership.

Commissioner Warner made note the City of Tehama was not mentioned in the map and Staff will oversee corrections for the next publication.

8. CORRESPONDENCE: Barbara O'Keeffe presented correspondence from the State Controller for the

allocation schedule for State Transit Assistance Funds. Allocation is in the amount of \$84,659 and the first quarter funds are anticipated in October.

9. CLAIMS: Motion by Commissioner Willard and second by Commissioner Warner to accept the claims as presented in the amount of \$191,454.75. Carried 6-0 with 0 absent.
10. ADJOURN: Chairman Stevens adjourned the Transportation Commission Meeting at 8:18 a.m.