

TEHAMA COUNTY TRANSPORTATION COMMISSION

MEETING OF MARCH 18, 2003

Present: Commissioners' Larry Stevens; George Russell; Charles Willard; Rex Roush and Ross Turner.
 Absent: Commissioner Warner. Also present: Transit Manager, Barbara O'Keeffe; Executive Director Gary Plunkett; Transportation Planner, Jeff Schwein; Deputy Director of Public Works, Gerry Brownfield; Dorothy Watkins, Engineer Technician II; and Bill Brashears of Paratransit.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Stevens at 8:06 a.m.
2. **APPROVAL OF MINUTES:** Motion by Commissioner Turner and second by Commissioner Roush to approve the minutes of February 11, 2003. Carried 5-0 with 1 absent.
3. **PUBLIC COMMENT:** None
4. **ANNOUNCEMENTS:** Barbara O'Keeffe, Transit Manger, announced:
 - 5310 Application received from North Valley Services with the scheduled public hearing for April.
 - Capital Improvement Program for airports submitted to Caltrans Aeronautics by Cities.
 - Gary Plunkett's nomination for the 2003 TRANNY Award.
 - Demonstration Projects submitted to Congressman Wally Herger.
5. **CLAIMS FOR TEHAMA COUNTY TRANSPORTATION COMMISSION:**

<u>PAYEE</u>	<u>\$</u>	<u>AMOUNT</u>
Larry Stevens (Feb)	\$	100.00
George Russell (Feb)		100.00
Ron Warner (Feb)		100.00
Charles Willard (Feb)		100.00
Ross Turner (Feb)		100.00
Rex Roush (Feb)		100.00
SBC (Pac Bell)		8.23
WorldCom (SBC/Pac Bell)		23.24
Red Bluff Daily News		201.50
Jeff Schwein (Adv/Sac Feb 26/27)		296.36
City of Tehama (LTF 1/15-2/14/03)		952.83
T.C. Public Works (Admin. Dec 02)		4,257.54
City of Corning (LTF 1/15-2/14)		14,931.87
2 nd Quarter STA to TRAX		20,026.81
Cnty of Tehama (LTF 1/15-2/14)		<u>80,075.47</u>
TOTAL		\$121,373.85

Motion by Commissioner Russell, second by Commissioner Willard and carried 5-0 and 1 absent to approve the TCTC claims for \$121,373.85.

6. ADOPT BY-LAWS FOR TRANSPORTATION COMMISSION: Barbara O’Keeffe submitted Exhibit “A” as a replacement for the By-laws on Page 2 of 4. This replacement reflects “Article V, Organization, Section 2: Membership”.

Line 3 changed to read:

One (1) member from the City Council’s of Corning, Red Bluff and Tehama, to be appointed by the City Council they represent.

Line 5 added: Total membership will be six (6) appointed officials.

Motion by Commissioner Turner to adopt the By-laws of the Tehama County Transportation Commission with the noted corrections and authorize the Chairman to sign. Second by Commissioner Russell and carried 5-0 with 1 absent.

7. RECOGNITION OF BRIAN CRANE AS DISTRICT DIRECTOR IN APRIL: Barbara O’Keeffe announced the appointment of Brian Crane as District 2 Director of Caltrans. Mr. Crane will attend the April Transportation Commission meeting.

8. GIS CONTRACT WITH CHICO STATE AND TCTC: Commissioner Turner asked what the initial sum of the contract was. Dorothy Watkins, Engineer Technician II and GIS person for Public Works, answered \$50,000 and continued by saying that \$25,000 is remaining this fiscal year and we are seeking another \$25,000 in the next fiscal year bringing the total to \$75,000. The current data was acquired at no cost to the County and it is a compilation of smaller projects done by DWR, Nature Conservancy, and the cities of Corning and Red Bluff. The contract agreement would allow us to complete the parcel layer and fund through two cycles of OWP funds.

Dorothy Watkins added that this approach will be more cost effective to go back and update the existing data presented to the Commission. The changes are minimal and it will cut the cost of the contract in half.

Motion by Commissioner Willard and second by Commissioner Turner to approve the agreement and authorize the Executive Director to sign said contract. Motion carried 5-0 with 1 absent. Commissioner Turner noted on his vote that this is with the assumption that this is the last request for money.

Barbara O’Keeffe stated that GIS will continue to be a work element in the OWP. Funds are remaining and the physical date will overlap the OWP cycles. This contract may need updating as progress is made.

Commissioner Willard discussed the recognition of changes in parcel ownership, district’s expand or contract, causing the GIS system to continue, especially as the General Plan review for the County is done. This will be an ongoing tool.

Motion carried 6-0 with 1 absent to approve the agreement with CSU.

9. **TRANSPORTATION PROJECT FUNDING UPDATE:** Jeff Schwein, Transportation Planner, discussed the CTC and no allocation of funding for projects since December 2002. The cash forecast for the period of December 31st, thru June 30th, shows a deficit in the State Highway, Public Transportation and Traffic Congestion Relief Funds. This prompted the CTC, in coordination with regional agencies, to find a system to allocate monies through the remainder of this year, based on prioritized projects. Surveys were done of all cash flow needs, for projects in California over the next eighteen months. The CTC produced a master list from this survey and a criteria for prioritizing these projects. The regional agencies responded to the criteria and a master list was distributed during the February CTC meeting. Current cash projections show the amount of cash for STIP and SHOPP for January through June is \$600 million which is half of the \$1.2 billion demand for programs for the end of this fiscal year. The \$600 million will be distributed with SHOPP receiving \$400 million and \$200 million to STIP.

Jeff Schwein continued that of the required mitigation projects that are presently allocated, the projects at significant risk of losing other funding, and capacity increasing projects were the top three. The \$200 million will go through approximately half-way through the capacity projects. This means Tehama County will be allocated \$583,000 for projects between now and June. This \$500,000 shortfall will cause project schedules to be adjusted slightly through the end of June 30th. The next allocation will be after the State Budget has been passed.

Gerry Brownfield, Deputy Director of Public Works, discussed the McCoy Road project in which the Board of Supervisors decided on an alternate alignment that was to go away from the existing roadway section.

Commissioner Turner questioned if the new State budget is adopted, will it pick-up the shortfall. Jeff Schwein answered that we will have the opportunity to prioritize what money is needed for. So, if there is a shortfall, adjustments of 03/04 scheduled allocations and funds left from 02/03 allocations can be used.

Commissioner Turner said that with no chipsealing projects in 2002, we will be doing two years worth of work. Secondly, with the potential Shasta College Technical Center being on the Flores Avenue entity, will the Flores project encompass this also? Jeff answered that it will be modified.

Commissioner Willard stated that in the next two years the possibility of any re-allocation of the monies is not expected, but what we are looking at is the opportunity to select our priorities, not increasing them, but choosing projects to move forward with.

10. **SALT CREEK BRIDGE FUNDING COMMITMENT:** Jeff Schwein announced that Caltrans Planning Division has been responsive to our request to examine funding for the Salt Creek Bridges. Due to uncertainties of the State funding for the 2004 cycle, staff is proposing postponement of our commitment for this study.

It was the consensus of the Commissioners' to postpone this not due to lack of importance, but being fiscally responsible.

11. CORRESPONDENCE: Staff presented the correspondence.
12. ADJOURN: The Transportation Commission meeting was adjourned at 8:37 a.m.