

TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF JUNE 17, 2003

Commissioners present: Larry Stevens, Ron Warner, George Russell, Ross Turner, Rex Roush and Charles Willard.
Also present: Transit Manager, Barbara O’Keeffe, Jeff Schwein, Transportation Planner.

1. CALL TO ORDER: The meeting was called to order at 8:02 a.m. by Chairman Stevens.
2. No minutes presented.
3. PUBLIC COMMENT: Commissioner Warner announced the passing of the husband of Carol Steffone, Secretary for City of Tehama.
4. ANNOUNCEMENTS: Barbara O’Keeffe informed the Commission the RTPA Handbooks were complete and received.
5. UNMET TRANSIT NEEDS PUBLIC HEARING: Barbara O’Keeffe began by reading the unmet transit need definitions into the meeting.

The public hearing was opened at 8:08 a.m.

Nancy Stratton, Nurse at Mattier School asked the Commission to consider the after school program routes for Vista and Mattier Schools.

Commissioner Stevens requested better signage at Walmart. Paratransit was difficult when it came to parking and unloading passengers.

With no further comments, the public hearing closed at 8:16 a.m. No action was taken on this item.

6. FEDERAL TRANSPORTATION ENHANCEMENT ACTIVITY FUNDS (TEA): Barbara O’Keeffe informed the Commissioners’ of the \$170,637 estimated funding for TEA. Due to the small amount of funds, small rural counties, of less than 200,000 populations, have the opportunity to exchange the monies. TAC has recommended the continuance of this procedure.

Public hearing opened/closed at 8:17 a.m. No comments were presented.

Motion by Commissioner Russell and second by Commissioner Warner to approve Resolution 6-2003 for the exchange of 2002/03 Transportation Enhancement Activities Funds. Motion carried 6-0 with 0 absent.

7. LIBERAL AVENUE FUNDING UPDATE: Jeff Schwein informed the Commission of the meeting held June 10 to discuss the Liberal Avenue issue. More studies were needed in order to define the impacts and funding. Tehama County Planning defined a small number of acres that were ready for development in order to impose impact fees on. Improvements far exceed this dollar figure. Caltrans suggested that a master plan of the area needs to be done. Currently, Jeff Schwein said, the money is not there for this kind of study. Caltrans will

assist in some areas of resources, such as traffic modeling and review of documents, but not funding.

Commissioner Turner asked that he be invited to any meeting being held.

Commissioner Willard added this is a classic situation of putting the cost of the development onto everyone else. Commissioner Willard suggested staff recommend encouragement the institution of that regardless of its overall impact, broaden some of the traffic studies that might be needed in that area. An updated study is needed and with this information, impacts can be presented to the Indian tribe.

8. CONTRACT CHANGE ORDERS 2003/04 FEDERAL BRIDGE & ROAD PROJECTS RESOLUTION 7-2003: Motion by Commissioner Willard and second by Commissioner Turner to approve Resolution 7-2003. Carried 6-0 with 0 absent.
9. 2002/2003 BUDGET TRANSFERS: Motion by Commissioner Russell and second by Commissioner Turner to approve transfer of funds,

Commissioner Willard motioned to deallocate STA as presented, adopt Resolution 8-2003 Budget Closing Authorization and authorize the Chairperson to sign the budget transfer forms. Carried by those present 6-0 with 0 absent.
10. 2003/04 PRELIMINARY BUDGET RESOLUTION 9-2003: Motion by Commissioner Willard and second by Commissioner Turner to adopt Resolution 9-2003 of the preliminary 2003/04 Commission Budget, Funds 507, 514, 515, 527. Carried 6-0 with 0 absent.
11. 2003/04 OVERALL WORK PROGRAM: Motion by Commissioner Willard and second by Commissioner Warner to approve Resolution 10-2003 Overall Work Program for 2003/04. Carried 6-0 with 0 absent.
- 11b. Elections of Chairman and Vice Chairman: Commissioner Warner nominated Commissioner Stevens to continue as Chairman. Commissioner Warner nominated Vice-Chairman Turner to continue his position. Motion second by Commissioner Roush to approve the nominations. Carried 6-0 with 0 absent.
12. CLAIMS: Motion by Commissioner Turner and second by Commissioner Willard to approve the claims of \$108,959.50. Carried 6-0 with 0 absent.
13. ADJOURN: The Tehama County Transportation Meeting was adjourned at 8:35 a.m.

**TEHAMA COUNTY TRANSIT AGENCY BOARD MEETING
MEETING OF JUNE 17, 2003**

14. CALL TO ORDER: The Tehama County Transit Agency Board Meeting was called to order by Chairman Stevens at 8:35 a.m.
15. Minutes not available at this time.
16. PUBLIC COMMENTS: None
17. 03/04 PRELIMINARY TRANSIT BUDGET APPROVAL TO BOARD OF SUPERVISORS & ADOPT RESOLUTION 2-2003: Motion by Commissioner Turner and second by Commissioner Russell to approve the 2003/2004 preliminary transit budget to the Board of Supervisors. Carried 6-0 with 0 absent.
18. TRANSIT SYSTEM UPDATE: Transit Manager, Barbara O’Keeffe, thanked Bill Brashears and his team at Paratransit for the work completed on the new routes. The City of Red Bluff and staff have worked together for Bus & Ride and the planning of the Grand Opening in July. Extensive advertising and public outreach has been done and with the printing of the new schedule, presented to the Commissioners today and suggestions from the TCTC were appreciated.

With regard to the CDBG Grant, George Robson, Director of Planning, has coordinated with staff and due to further review of Targeted Income Group (TIG) requirements, has lead to a new approach to the grant application. Staff is requesting authorization to proceed with coordination with the City of Red Bluff regarding a possible grant for a transit facility feasibility study and to prepare the CDBG application. This grant would give us the opportunity to own, rather than rent, the transit facility.

Motion by Commissioner Willard and second by Commissioner Roush to approve the authorization of staff to proceed with the City of Red Bluff regarding the CDBG grant application. Motion carried 6-0 with 0 absent.

Public Comment was reopened at 8:49 a.m. by a request of Commissioner Turner to question status reports on Blue Shield. Staff will be meeting this week, thus Commissioner Turner asked that staff send updates to the Commission due to the fact there will be no meeting in July.

Public Comment was closed at 8:55 a.m.

19. TRANSIT AGENCY CLAIMS: Motion by Commissioner Willard and second by Commissioner Roush to approve the \$90,518.13 claims for June. Carried 6-0 with 0 absent.
20. ADJOURN: With no further business the meeting adjourned at 8:56 a.m.