

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF DECEMBER 16, 2003**

Present: Commissioners': Larry Stevens, George Russell, Ron Warner, Charles Willard, and Ross Turner. Also present: Executive Director, Bill Goodwin; City of Red Bluff Public Works Director, Gary Antone; Barbara O'Keeffe, Transit Manager; Transportation Planners', Jeff Schwein and Dorothy Watkins; and Bill Brashear of Paratransit.

1. **CALL TO ORDER:** The meeting was called to order at 8:05 a.m. by Chairman Stevens.
2. **APPROVAL OF OCTOBER 21, 2003 MINUTES:** Motion by Commissioner Turner and Second by Commissioner Warner to approve the minutes of October 21, 2003. Carried 6-0 with 0 absent.
3. **PUBLIC COMMENT:** None
4. **ANNOUNCEMENTS:** Jeff Schwein, Transportation Planner, discussed a meeting he attended regarding transportation legislation Federal reauthorization of TEA 21. At this time there are three bills ready for the Transportation Budget which include the Administration Bill, the House Bill, and the Senate Bill. None of the bills include where the increase in revenue will be coming from, but it is expected there will be extensions until April or May of 2004. Regarding State legislation, the current bond proposal does not include repayment of transportation loans from the General Fund, but there is \$2 million available worth lobbying for.
5. **APPROVAL OF 2004 COMMISSION/TRANSIT AGENCY MEETING SCHEDULES:** Motion by Commissioner Turner, Second by Commissioner Russell to approve the submitted schedule for Transportation and Transit Agency meetings for the year 2004 with the deletion of comments from July. Carried by those present, 6-0 with 0 absent.
6. **MASTER FUND TRANSFER AGREEMENT RESOLUTION 15-2003:** Motion by Commissioner Turner and Second by Commissioner Russell to approve the Master Fund Transfer Agreement and Resolution 15-2003. It should be noted the Agreement is still pending County Counsel approval.

Carried 6-0 with 0 absent.
7. **2004 STIP FUND ESTIMATE AND RTIP:** Jeff Schwein discussed the CTC adoption of the 2004 STIP Fund Estimate and RTIP which provides enough funding for existing programs, but fails to allow for new programming capacity. Targets for the next five-years are based on the assumed cash balance projections of the State Department of Finance and Caltrans.

Questions on ethanol versus gas tax were discussed. To clarify the issue, Executive Director Goodwin explained why there is a loss of tax dollars with the increased use of ethanol. The high cost of ethanol production, the Federal Government said if ethanol is used, “we won’t charge you Federal Highway Tax on the increment for the ethanol”.

Discussions continued on the 2004 STIP chart Staff provided in the packet, with regard to targets and existing programming in the 2002 STIP for FY 04 through 09.

Commissioner Willard reiterated the targeted dates by saying the 2002 STIP program does not go beyond 2007, so with the zero’s, there is nothing new. The next STIP 2004 program moves on and what has happened, it created an impression something has been zeroed out.

Jeff Schwein added that the TAC will continue to examine current programming, schedules, phases, costs, and affects of delay in projects. The next programming cycle should be presented by Staff at the January 2004 meeting. Distribution of projects were presented to the Commission, but not included in this secretary’s report.

8. **2004 STIP GUIDELINE CHANGES:** Jeff Schwein presented information on the new 2004 STIP Guideline changes which includes a \$100,000 cap on the minimum project component size. There are three components with a minimum of \$50,000, environmental, design and right of way. Construction was changed to \$250,000, and is only for new projects and in the new 2004 STIP cycle. If put in place, as is, it would affect 6% of our projects. Rural Counties met with CTC and requested more research time due to the tremendous affect to small counties. Six-months was given to present CTC with the problems rural communities would have.
9. **2005 REGIONAL TRANSPORTATION PLAN UPDATE:** Gary Plunkett, Consultant to the TCTC, updated the Commission on the RTP. In 1972, State law began the process of Regional Transportation Planning and since that time, the current 4-year cycle for rural areas is required to update our Plan. The next update for this County is due in September 2005. The law requires the RTP include a policy, financial and action element for a 20-year life. A schedule was presented in this packet to the Commission. Staff will return to the Commission as we progress through the process of developing the plan. In January 2004, the Commission will receive draft General Policies for review and comment. When questioned by the Commission of what is excluded from the RTP, Gary Plunkett answered that it is all encompassing with all forms of transportation such as airports, railways, bike paths, highways, etc.
10. **URBAN AREA BOUNDARY ADJUSTMENTS:** Dorothy Watkins discussed that as a request from Caltrans, on behalf of the Census Bureau, to review 2000 census boundaries in the County. Including the short period of time for completion, information received concerning impacts was vague. This matter will return to the Commission in January for review and discussion. This information has been shared with TAC members and is being

reviewed by City staff.

Commissioner Willard agreed on the unclear information and impacts. Commissioner Willard found it interesting the Planning Department had specified other urban areas and questioned if they would be included in the report. Doti answered that the suggestion seemed good, if expanding boundaries is “a good thing”.

- 10.5 **5313 GRANT APPLICATION RESOLUTION:** Motion by Commissioner Turner and Second by Commissioner Russell (waiving reading) to approve Resolution 16-2003 to authorize staff to submit the 5313 planning grant application. Motion carried 6-0 with 0 absent.
11. **CORRESPONDENCE:** No comments.
12. **CLAIMS:** Motion by Commissioner Russell and Second by Commissioner Turner to accept the Transportation Claims in the amount of \$10,605.29 for December 2003. Carried 6-0 with 0 absent.
13. **ADJOURN:** The Transportation Commission adjourned with no further business at 8:40 a.m.