

TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF APRIL 15, 2003

Present: Commissioners': Larry Stevens; George Russell; Ron Warner; Ross Turner; Rex Roush; and Charles Willard (8:02 a.m.). Also present: Barbara O'Keeffe, Transit Manager; Gary Plunkett, Executive Director; Bill Brashears, Paratransit; Jeff Schwein, Transportation Planner; Marcella Nankervis, District 2; and Steve Kimbrough, City of Corning.

1. Call to Order: The meeting was called to order at 8:00 a.m. by Chairman Larry Stevens.
2. Approval of March 18, 2003 Minutes: Motion by Commissioner Turner and second by Commissioner Russell to approve the March 18, 2003 minutes. Carried 5-0 with 1 absent.

Commissioner Willard entered.

3. Public Comment: None.
4. Announcements: Barbara O'Keeffe announced a TPAC meeting will be held at 9:00 a.m. today.
5. Recognition of Brian Crane, Caltrans District 2 Director: Barbara O'Keeffe introduced Brian Crane as the new District 2 Director. Gary Plunkett, Executive Director, presented Brian Crane with a gift of appreciation and the meeting paused while photos were taken.
6. Project Status Report for RIP Funded Projects on State Highway System: Marcella Nankervis, Project Manager for Caltrans, presented an overview of the Regional Improvement Program (RIP) projects. The three projects are Nine Mile Hill, Wilcox Road and South Avenue Interchange. State funding shortages and environmental issues were discussed on the projects, and with the new quarterly reports presented today Marcella Nankervis added that the environmental process is not holding projects back.

Discussions continued regarding the Adobe Road project which may be completed in mid July. Also, Ms. Nankervis informed the Commission that the Antelope Creek Bridge project has been side-tracked due to nesting hawks. Pile driving is prohibited, but working will continue in other areas of the project.

STIP Project Funding Update: Jeff Schwein, Transportation Planner, informed the Commission of the CTC's restarting of project allocations that have been suspended since December 2002. The 18-month anticipated revenues are the same, but changes have been made in the allocation schedule. SHOPP (State Highway Operational Protection Program) is scheduled to receive \$400million and the STIP is \$200million for the next 18-months. It has yet to be determined how the regional agencies and Caltrans want to utilize the money and the CTC staff will be meeting to discuss the issue. With regard to Tehama County's allocation request, it expected that amendments will be granted and our time extension requests will be blanked as a six-month extension.

8. RTIP/STIP TAC April Meeting: Jeff Schwein discussed the items discussed at the April 7th meeting which included STIP funding updates and updates from Marcella Nankervis as presented today. Jeff Schwein informed the Commission that with regard to the allocation requests in the fourth quarter, not all will happen, but must be submitted on time to the CTC. The Commission will be updated on this information every six-months. The next scheduled meeting is May 1, 2003.

Jeff Schwein and staff of Public Works are working on a STIP data base in coordination with other regional agencies. Deputy Director, Gerald Brownfield has developed a project tracking system which enables staff to proceed with project management and funding issues.

9. Public Hearing for North Valley Services 5310 Grant: Barbara O’Keeffe reviewed the 5310 application for replacement vehicle on behalf of North Valley Services.

With no questions, the public hearing was opened at 8:28 a.m.

With no public testimony, the public hearing was closed at 8:28 a.m.

Motion by Commissioner Turner and second by Commissioner Warner to authorize the Chairman to sign RTPA Certification and Assurances. Motion carried 6-0 with 0 absent.

Motion by Commissioner Turner and second by Commissioner Warner to authorize staff to submit all necessary documentation to Caltrans. Carried 6-0 with 0 absent.

Motion by Commissioner Warner and second by Commissioner Willard to adopt Resolution 2-2003 Recommended NVS 5310 Application for Funding. Carried 6-0 with 0 absent.

10. Audit Reports for Tehama County Regarding TDA and STIP Funding: Barbara O’Keeffe discussed the Transportation Development Act and State Transportation Improvement Program by saying that the STIP audits enclosed for review have been completed according to standards.

11. Update on Regional Transportation Planning Agency Handbook: Barbara O’Keeffe provided information on the RTPA Handbook draft. The handbook will be a guide to completing job requirements with regard to STIP, planning and transit. This handbook is in its final stages and will include Public Works Department Policies and Procedures as well as comments from Caltrans. An electronic version will also be available.

Commissioner Russell suggested an index be included in the final draft and easier to find information.

Commissioner Willard expressed his appreciation of the electronic version.

12. Correspondence: No comments.

13. Claims:

Jeff Schwein (Closeout/Sac Trip)	\$19.00
Tim Bollman (Tranny/Shasta Co.)	23.76
Copy Center (RB Agenda)	51.48
George Russell (March Meeting)	100.00
Charles Willard (March Meeting)	100.00
Ross Turner (March Meeting)	100.00
Rex Roush (March Meeting)	100.00
Larry Stevens (March Meeting)	100.00
Jeff Schwein (Expenses/Sacto)	104.55
Barbara O'Keeffe (Reimb Exp)	159.26
Jeff Schwein (Advance-Sac 4/2-3)	<u>191.18</u>
TOTAL	\$ 1,049.23

Motion by Commissioner Turner and second by Commissioner Warner to approve the claims for TCTC of \$1,049.23. Carried 6-0 with 0 absent.

14. Adjourn: With no further business, the Transportation Commission adjourned at 8:41 a.m.