

TEHAMA COUNTY TRANSPORTATION COMMISSION MINUTES OF MAY 21, 2002

Commissioners Present: Rex Roush; Larry Stevens; George Russell; Ross Turner; Ron Warner; Charles Willard (late). Also present: Barbara O’Keeffe, Transit Manager and Gary Plunkett, Executive Director, Tim Bollman, Transportation Planner.

1. Call to Order: The meeting was called to order by Chairman Rex Roush at 8:33 a.m.
2. Approval of Minutes: Motion by Commissioner Russell and second by Commissioner Warner to approve the April 16, 2002 minutes. Carried 5-0 with 1 absent.
3. Public Comment: Venita Philbrick representing Red Bluff Trails United informed all present that June 1, 2002 is American Hiking Society Sponsored National Trails Day. In recognition of trails for healthy community and healthy citizens the Red Bluff Trails United group is hosting a one day workshop on Saturday, June 15, 2002 presented by San Francisco Office of Rails to Trails Conservancy covering all aspects of trails in the community.
4. Announcements: Caltrans Public Information Meeting May 22, 2002 4:00 p.m. to 7:00 p.m. Red Bluff Community Senior Center regarding the two I-5 climbing lane projects north of Red Bluff.

Accepted as presented.

5. Transit Proposals for the Operation of TRAX and VanTrans: Barbara O’Keeffe thanked selection committee including Commissioner Roush, Commissioner Warner , Gary Antone, Gary Plunkett and Tom Russ for their assistance. Barbara O’Keeffe stated the goal of a high number of proposals was achieved. Five proposals were broken down into two groups by the Selection Committee. The first group, which was ranked highest, includes: Laidlaw Transit Services, McDonald Transit Associates, and Paratransit Services. The second group contains firms which were ranked lower and includes: MV Transportation and Pride Industries. All quotes were higher than anticipated. The Selection Committee placed a lot of emphasis on the company which was most responsive. This was consistent with the scoring criteria which was approved and presented in the RFP by the Commission and Board of Supervisors. It is the opinion of the Selection Committee that Paratransit and their proposal is the best fit for Tehama County and our communities.

Motion by Commissioner Russell and second by Commissioner Stevens to accept the Selection Committee’s recommendation and recommend this to the Board of Supervisors the contract award to Paratransit for operations of TRAX and VanTrans. Carried 5-0 with 1 absent.

Commissioner Willard entered. 8:41 a.m.

6. Transit Reports for MET's, TRAX, and Van Trans, staff commented on reports submitted in the packet and stated the focus of this agenda item is the adoption of alternative performance criteria. Barbara O'Keeffe stated it is recommended that alternative criteria be adopted as the Transportation Development Act process penalizes systems that do not achieve 10% farebox recovery. The focus is going to be on cost per passenger. The Public Works Directors are in support of this focus as it is a very tangible number for the public. Barbara O'Keeffe also stated as revenues increase and ridership increases the cost per passenger decreases. Staff stated that farebox recovery will still be reported to the Commission.

Motion by Commissioner Stevens and second by Charles Willard to accept the alternative performance criteria with a maximum target cost per passenger of \$17.66 for TRAX and \$11.00 for VanTrans. Carrier 6-0 with 0 absent.

7. Adopt 2002/2003 Preliminary Budget Resolution 12-2002: Mark Moses presented the 2002/2003 Budget. Barbara O'Keeffe explained the estimated revenue sources and stated a 5313(b) grant for Federal FTA monies for an RTPA Handbook has been submitted but no information has been received from Caltrans yet. Per Mark Moses, the interest will be credited to administration if no objections are forthcoming.

Commissioner Turner questioned whether the state's \$25-27 billion dollar shortfall would affect the budget. Mark Moses stated that with commission operation funds he did not foresee any effect with the possible exception of State Transit Assistance Funds for TRAX.

Motion by Commissioner Russell second by Commissioner Turner to adopt the 2002/2003 Preliminary Budget Resolution 12-2002. Carried 6-0 with 0 absent.

8. Continuing Operation Authority Resolution 2002:

Motion by Commissioner Turner and second by Commissioner Stevens to Adopt Continuing Operations Authority Resolution 2002. Carried 6-0 with 0 absent.

9. Adopt Warrant Register Resolution 14-2002:

Motion by Commissioner Warner and second by Commissioner Russell to Adopt Warrant Register Resolution 14-2002. Carried 6-0 with 0 absent.

10. Adopt Resolution Designated Authority 15-2002

Motion by Commissioner Russell and second by Commissioner Turner to Adopt Designated Authority Resolution 15-2002. Carried 6-0 with 0 absent.

11. Adopt Resolution 16-2002 Contract Change Orders for 2002/03 Bridge and Road Projects:
Motion by Commissioner Turner and second by Commissioner Warner to accept Written Approval for Contract Change Orders Resolution 16-2002. Carried 6-0 with 0 absent.
12. Flores Access Road Project Delivery Team Update: Gerry Brownfield discussed and presented the past and present soil samplings done at the Flores project site.
 - Exhibit C - North State Resources Report presented shows Vernal Pool Survey.
 - Discussion previously identified 1952 disruption of land from agriculture.
 - The Corp of Engineers re-verified the Wetlands delineation in 2000. Gerry Brownfield indicated the County has been asked to get another delineation which he has asked to be reconsidered as delineations are not scientific.

Kim Van from Doug Ose's office will try to set up a meeting with the Corp of Engineers and Tehama County to resolve any issues that they might be able to work out.
13. Barbara O'Keeffe informed the Commission a contract with RJ Ricciardi for auditing service was executed and audits will be submitted to State Controller.
14. Warrant Register: Motion by Commissioner Stevens and second by Commissioner Warner to change the warrants to an Action Item. Carried 6-0 with 0 absent.

Motion by Commissioner Warner and second by Commissioner Willard to accept the Warrants of \$441,204.83. Carried 6-0.
15. Claims: Motion by Commissioner Turner and second by Commissioner Warner to accept the claims of \$10,612.81. Motion carried 6-0
16. With no further business the meeting adjourned at 9:25 a.m.