

TEHAMA COUNTY TRANSPORTATION COMMISSION MEETING MINUTES FEBRUARY 5, 2002

Present: Commissioners', Rex Roush; Ron Warner; George Russell and Charles Willard. Absent: Commissioners' Ross Turner and Larry Stevens. Also present: Barbara O'Keeffe, Transit Manager; Kevin Rosser and Tim Bollmann, Transportation Planners; Gary Plunkett, Executive Director; Marcella Nankervis, Caltrans District 2 Project Manager; Bill Brashears, Laidlaw Project Manager.

1. Call to Order: The meeting was called to order at 8:33 a.m.
2. Minutes: Motion by Commissioner Russell and second by Commissioner Willard to approve the minutes of December 11, 2001 and January 15, 2002. Motion carried 4-0 with 2 absent.
3. Public Comment: Barbara O'Keeffe noted that the City of Red Bluff was involved in "Job Shadow" for the community and is unable to attend the meeting.
4. Announcements: Accepted as presented.
5. Update on the Adobe Road Interchange Project: Marcella Nankervis, Caltrans Project Manager for District 2 informed the Commission of the "Winter Suspension". The contractor began the retaining wall behind the sub-division, but has also stopped. Correspondence given the contractor informed them of the approximate start date as April 1, 2002, depending on the weather.

Items scheduled for construction this year:

- Construction of earth work for embankments on South side of existing structure
- Divert traffic to South side for demolition of North side
- Early Summer or Fall of 2003 for completion dependent on weather

6. Federal Transportation Enhancement Activities (TEA) Funds:

Public Comment Period Opened at 8:40 a.m. and closed with no comments.

Motion by Commissioner Warner and second by Commissioner Willard to accept Resolution No. 7-2002 to exchange the Federal TEA Funds for State Funds. Carried 4-0 with 2 absent.

7. Resubmit 2002 Regional Transportation Improvement Program (RTIP): Kevin Rosser discussed the STIP and presently the ITIP program is over budget by \$222 million, but the actual RTIP's were under budget by \$157 million. There is not enough funding capacity to fund all projects being proposed by agencies. Complications in the STIP is the 2002 STIP added 3 years onto the existing STIP's. The CTC staff has suggested to insert projects into the last three years, but this exceeds money available in the State Highway funds. CTC staff also suggested to federalize all projects possible. As a result of review of projects, we were able to reduce our State Only Funds by approximately \$3.5 million.

Gary Plunkett added that we would continue to receive our apportionment of T-21 funds, but what will be affected is the size of both Federal and State dollars available from STIP.

Commissioner Russell motioned to approve Resolution No. 8-2002 authorizing the Executive Director to resubmit the 2002 STIP. Second by Commissioner Willard and carried 4-0 with 2 absent.

8. Flores Access Road Update was cancelled due to illness of the Deputy Director.
9. CTC Annual Report: Kevin Rosser discussed the CTC Annual Report and their various recommendations for funding to legislators.
 - CTC suggested percentage remain unchanged
 - Smaller counties proposing to advance from STIP money outside the guidelines for advancement
 - Permit Caltrans to nominate our projects
 - Rehab taken from the STIP
 - Local interchanges taken from STIP
 - Take power from regions
 - 75/25 Split changed to 50/50

Staff requested direct input from the Commission for a letter stating concerns.

Commissioner Willard stated the removal of rehabilitation and interchanges are two reasons this Commission would be opposed to this change in legislation. It was also suggested staff send copies to RCRC, CSAC and the League of California City's.

Commissioner Willard motioned to authorize staff to prepare a response to the CTC Annual Report with the Executive Director's signature. Second by Commissioner Russell and carried 4-0 with 2 absent.

10. PPM Update: Kevin Rosser informed the Commission of the progress made with Quincy Engineering.
 - Amendment of the contract to \$165,000 is still in progress.
 - Monitoring not completed

11. Unmet Transit Needs: Barbara O'Keeffe discussed public meetings to be held regarding the Unmet Transit Needs and public outreach efforts.

Commissioner Russell thanked staff for the advertising done for the meetings.

12. Second Quarter Updates for METS, TRAX and VanTrans: Tim Bollmann announced:
 - Recruitment of two volunteers
 - METS up 22%
 - METS Office Assistant working 3-days per week to offset her retirement

- Staff will accommodate all calls during the remaining week
- TRAX down 1%
- Shasta pass sales down to 47 passes
- Evaluation of routes to be completed
- Decrease cycle times of busses at stops
- New vehicle due April or May

13. Update on TRAX and VanTrans: Bill Brashears reviewed the Laidlaw system currently and during the past year.

- Support from community and staff
- Change in Laidlaw management good
- Company is more community oriented
- Goals of improvement in employment and website are done
- Dial-a-Ride available
- Ridership for general public off VanTrans and onto TRAX
- New routing in effect; goal is to make routes more efficient
- Moral of employees very high and turn-over 10%
- Pay scale and benefits better
- The ADA Plan over estimated paratransit ridership
- Two certified in-house trainers
- New routing and efficient service
- TRAX driven since 1994 1.2 million miles with zero no-fault accidents
- Rural transit systems have high miles per passenger vs. urban systems

Commissioner Russell expressed thanks and appreciation of services and work completed.

Commissioner Willard left the meeting at 9:47 a.m.

14. Draft Schedule Request for Proposal for Operations of TRAX and VanTrans: Information accepted as presented.
15. Correspondence accepted as presented.
16. Warrants: Due to lack of quorum, this item will use Resolution No. 11-2001 to authorize payment of Warrants.
17. With no further business the meeting adjourned at 9:49 a.m.