

TEHAMA COUNTY TRANSPORTATION COMMISSION  
MINUTES OF THE AUGUST 15, 2000 MEETING

Present: Chairman Ron Warner, Vice Chair Earl Wintle and Commissioners' George Russell and Ross Turner. Absent: Commissioner Charles Willard. Also present: Gerry Brownfield, Mark Moses of Tehama County Public Works; Larry Stevens, Peter Harvey and Gary Antone, City of Red Bluff; Steve Kimbrough, City of Corning; Debbie Pederson, Caltrans District 2; Gary Otremba, P.E., Chief of Planning, Caltrans District 2; Mark Wall of Mark Wall and Associates.

1. CALL TO ORDER: The meeting was called to order at 8:00 A.M.
2. APPROVAL OF MINUTES: Motion by Commissioner Turner and second by Commissioner Wintle to approve the June 20, 2000 minutes. Carried 5-0 with 1 absent.
3. PUBLIC COMMENTS: Commissioner Turner announced that schedule conflicts will cause him to leave this meeting early.

Floyd Witnack, Chairman of the Board of the Corning Senior Center, would like to establish a VanTrans in the City of Corning. The Board recommended the City of Corning and Staff follow up on this request. Rex Roush requested this be handled through the local level in Corning first. This is agendized for the Corning Board of Supervisors.

4. ANNOUNCEMENTS: Barbara O'Keeffe, Transit Manager, reminded the Commissioners of the change of schedule for the September TCTC meeting. The reason for the change is due to the September 29<sup>th</sup> STIP Augmentation deadline and the Consultant will need more time to prepare paperwork.
5. RED BLUFF STIP TIME EXTENSIONS: Commissioner Russell motioned to approve the City of Red Bluff's request for extension. Motion second by Commissioner Turner and carried 5-0 with 1 absent.
6. 2000 STIP AUGMENTATION AND SEPTEMBER 29 DEADLINE: Kevin Rosser, Transportation Planner, announced the Governor has added another year to the STIP which has given us an excess of \$4 million to program. The funds must be programmed by September 29<sup>th</sup> of this year or they may not be used until 2002. The Governor has made priority his Governor's Transportation Improvement Plan (GTIP) and any funds not programmed for the 2000 STIP augmentation and unprogrammed 1998 STIP will be used for this GTIP.

Barbara O'Keeffe added that with the GTIP, a number of projects are only 30% funded. If a large volume of dollars shifts to urban areas to fund congestion problems, and it is only 30% funded, then you as policy makers know what will happen in the next two STIP cycles.

Commissioner Wintle questioned where the funds are coming from. Barbara O’Keeffe answered that there is an infusion of funds in the STIP every two cycles and agencies have five years to expend funds on projects.

Gary Otremba, Chief of Planning, Caltrans District 2, explained the infusion \$4.3 million, giving almost \$7.3 million of funds available, but also giving you the deadline of September 29, 2000 to submit your projects. Anything new to be submitted for projects must be in by September 29<sup>th</sup>. Between September 29<sup>th</sup> and August of 2000, the new cycle, they will not allow any amendments for new starts. This is called lock out.

7. TAC RECOMMENDATION FOR AWARD OF PPM CONTRACT: Kevin Rosser announced the recommendation of the TAC to hire Quincy Engineering for professional services. The agreement allows Quincy to work with the Cities and County to program the existing unprogrammed 1998 STIP funds and 2000 STIP augmentation funds by the September 29<sup>th</sup> cutoff date.

Motion by Commissioner Russell to approve the recommendation of the TAC for award of PPM Contract. Second by Commissioner Roush.

Commissioner Turner endorsed the motion, but requested on a quarterly basis a statement be given to the Commission showing fund distribution.

Motion carried 5-0.

Motion by Commissioner Russell and second by Commissioner Turner to authorize the Chairman to sign the contract. Carried 5-0.

8. STIP FUNDING DISTRIBUTION RECOMMENDATION FROM THE RTIP/STIP TECHNICAL ADVISORY COMMITTEE (TAC) FOR THE 2000 STIP AUGMENTATION: Kevin Rosser advised the Commissioners that this is the same formula used for the STIP as in the past. The base used for all agencies was \$250,000 ratio based on the original STIP which we had \$17.5 million and distributed \$1 million as a base for all the agencies and distributed that evenly. The TAC has worked collectively to provide the information to the TCTC.

Motion by Commissioner Turner and second by Commissioner Roush to adopt the TAC’s proposed funding distribution for the 2000 STIP Augmentation Resolution 20-2000.

Commissioner Wintle added we are moving down the road to repair streets within the cities. Somewhere along the line we are definitely going to have to identify usage, miles traveled and number of cars over the highways. To clarify, he stated I-5 is traveled more and receives more than our highways and roads.

Commissioner Turner left the meeting (8:38 A.M.)

Gerry Brownfield helped clarify that Public Works takes ADT's (Average Daily Traffic Count's) and all projects in the County that we are proposing to put forward are based on the analysis of the roadways. Pot holes are measured, ADT's and OCI's are taken plus accident records and more. This is all brought before the Board of Supervisors for approval of projects. There is a ranking system to identify the best roads for projects.

Motion carried 4-0 with 2 absent.

9. **RTIP/STIP TAC RECOMMENDATION FOR AB 102 FUNDS:** Kevin Rosser stated the AB 1012 funds, \$1.368 million, are available to Tehama County. This is a project advance on the STIP funds. Caltrans has come forward with projects north of Red Bluff.

Gary Otremba presented an exhibit of the two projects.

Barbara O'Keeffe added that Caltrans and CTC looks at the AB 1012 as the opportunity and funds available to be pro-active. By 80% of this being programmed, it looks very good on our track record that we have been pro-active, working on a partnership basis and focusing on air quality issues.

Motion by Commissioner Russell and second by Commissioner Wintle to adopt Resolution 21-2000. Carried 4-0 with 2 absent.

10. **AIR QUALITY CONFORMITY PLAN UPDATE:** Kevin Rosser announced the National Truckers Association is taking the EPA to the Supreme Court with the belief that the Federal 8-hour Ozone Standard is too stringent and not scientifically based. This has brought about hardship on several counties including Tehama County. It is unclear how this will evolve. In response to the threat of losing federal support money by not having a conformity plan, the recommendation is to proceed with the Conformity Plan.
11. **AGREEMENT WITH SHASTA COLLEGE FOR TRANSIT SERVICES:** Barbara O'Keeffe informed the Commissioners' of the request from Shasta College to coordinate their bus service with TRAX in Tehama County. In the past, Shasta College has provided service to their students with no fees throughout Tehama County. A \$60 transportation fee will be charged to all students receiving transportation service. With approval of the Commission, Shasta College will pick up their riders at the Rio Street Bus and Ride. The \$60 dollar fee will recover all charges for Tehama County and TRAX.

Peter Harvey, City of Red Bluff, questioned the agreement on Exhibit "A" Item 4 which reads: "Pick up locations will be identified by the District TRAX can offer recommendations for safety, routing and efficiency reasons."

Should read: "Pick up locations will be identified by the District and agreed to by the TCTC Commission and within the existing TRAX service area."

Mark Wall, Consultant, provided information: Shasta College will be buying two things. The special run and fares on the regular bus routes in the afternoon to return students home. Under the Uniform Systems of Accounts is a Fair Guaranty. You can ask the agency to guaranty "X" amount per hour as a minimum fare guaranty to insure you have enough money for that special run. What the college will receive is a contract in place and in addition to that, you are not asking them to guaranty the additional fares in the afternoon.

Commissioner Russell suggested that language should also be added (Item No. 5) to insure "in no case, shall this payment be less than minimum hourly operational rate." Mark Wall suggested listing an hourly rate.

Staff will bring before the Commission the hourly rate, number of students, number of days and revenue at the September 26, 2000 meeting.

Commissioner Wintle suggested on the contract Exhibit "A" No. 4, regarding location: Pick up locations will be identified by the District that fall within the current service area agreed to by the Commission as approved .....

Commissioner Russell motioned to approve and execute the agreement between Tehama Trinity Joint Community College District and the County of Tehama to provide transit service with the above mentioned changes. Second by Commissioner Wintle and carried 4-0 with 2 absent.

12. TRIENNIAL PERFORMANCE AUDIT (05/96-97/98): Mark Wall of Mark Wall and Associates, presented to the Commission the Triennial Performance Audit and asked the Commission adopt the audit and responses to the audit findings. One error in the draft was noted on Pg. 20, Table 3-1 TDA Compliance. Compliance finding shows on item No. 7 to be "Noncompliance." Correct wording should be "Compliance." Mark Wall noted the Commission has been doing a good job and is generally in compliance. One potential noncompliance was efficiency standards by the Transit System. The Commission as a planning agency did not catch this, but over time this would or could be an issue. The Triennial Performance Audit is intended as a management letter to help guide the transit system, review its performance and make suggestions as to ways the efficiency could be improved. The recommendations before the Commission are generally things that would clarify the way the system is being handled at this time.

Commissioner Russell requested updates on various items which staff will follow through.

Motion by Commissioner Wintle and second by Commissioner Roush to adopt the triennial performance audit. Carried 4-0 with 2 absent.

Motion by Commissioner Russell and second by Commissioner Wintle to adopt responses

to audit findings. Carried 4-0 with 2 absent.

13. 1998/99 COUNTY TRANSIT OPERATIONS FUND AUDIT: Barbara O’Keeffe presented the Transit Operation Fund Audit prepared by the State Controller’s Office to the Commission and asked the TCTC adopt and approve the amended alternative performance criteria for METS.

Commissioner Roush questioned the service of METS in the Corning area. Staff will follow up at the Corning Senior Center with any problems they may have.

Motion by Commissioner Wintle and second by Commissioner Roush. Carried 4-0 with 2 absent.

14. TRANSIT REPORTS: Barbara O’Keeffe presented the Commission with ridership information for TRAX, VanTrans and METS. The information was accepted without questions.

15. LETTER TO THE EDITOR, SUPPORT RED BLUFF TRAILS DEVELOPMENT: Barbara O’Keeffe informed the Commission of a letter sent to the Red Bluff Daily News with regard to support of the Red Bluff Trail Development.

16. ELECTION OF CHAIR AND VICE CHAIRPERSON:

Chairman Warner expressed his thanks to the Commission and staff for their support.

Commissioner Russell nominated Earl Wintle as Chairman. Second by Commissioner Warner. Carried 4-0 with 2 absent.

Commissioner Wintle nominated Commissioner Turner for Vice Chairperson. Second by Commissioner Turner. Carried 4-0 with 2 absent.

Commissioner Russell thanked Chairman Warner for his continued efforts and his contribution to the Tehama County Transportation Commission.

17. CORRESPONDENCE: As presented.

18. Warrant Register by Claimant

California Broadcasting ( Channel 7 Ads)	\$ 820.00
Laidlaw Transit Service(WTW 6/19-6/30/00)	\$ 1,501.89
Laidlaw Transit Service(WTW 6/5-6/16/00)	\$ 1,606.53
TCTC (TRAX Salary Reimb to TCTC-Admin 1/1-5/31/00)	\$ 5,209.92
TCTC (METS Salary Reimb to TCTC-Admin 1/1-5/31/00)	\$ 6,914.27
<del>City of Corning (Aviation Elmt 605 reimb)</del>	<del>\$ 8,500.00</del>
City of Corning (Aviation Elmt 605 reimb)	\$ 8,500.00
City of Tehama (OWP Elmt 600 reimb)	\$ 9,250.00
County of Tehama (OWP Elmt 600 reimb)	\$ 9,250.00
City of Corning (OWP Elmt 600 reimb)	\$ 9,250.00

City of Red Bluff (OWP Elmt 600 reimb)	\$ 9,250.00
Mark Wall Associates( ADA Imp. & TDP)	\$10,535.00
Laidlaw (VT 6/1-6/31)	\$20,814.60
Laidlaw (TRAX 6/1-6/30)	<u>\$28,819.67</u>
Total	<del>-\$130,221.88</del>
	\$121,721.88

Motion by Commissioner Russell and second by Commissioner Wintle to approve the Warrants as presented with the deletion of City of Corning \$8,500 (duplicate ) New total should be \$121,721.88. Carried 4-0 with 2 absent.

19 Claims

Barbara O'Keefe (Office expn reimb & Travel)	\$ 170.61
Pac Bell (385-2200 number)	\$ 37.67
Red Bluff Comm. Center (VT July Advertise)	\$ 10.00
JP Office Products	\$ 77.15
Impressive Print(Trax/VT Tickets & Sched)	\$ 1,084.30
METS (Driver Reimbursement to Imprest)	<u>\$ 944.05</u>
Total	\$ 2,323.78

Motion by Commissioner Roush and second by Commissioner Wintle to approve the claims as presented. Carried 4-0 with 2 absent.

20 ADJOURN: With no further business the meeting adjourned at 9:40 A.M.

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Chairman

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Deputy/Clerk