

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF NOVEMBER 17, 1999**

Present:

Chairman Ron Warner, Commissioners' Earl Wintle, George Russell, Ross Turner, Rex Roush and Charles Willard (955 a.m.). Also, present: Barbara O'Keeffe, Transportation Manager, Gary Plunkett, Executive Director and Larry Stevens, alternate Commissioner.

1. Call to Order 9:31 a.m.
2. Public Comment: None

Staff requested an off agenda item be recognized.

Barbara O'Keeffe requested Item 6 of the agenda have an off agenda item due to Caltrans informing staff the submittal time-line and CTC not meeting in April 2000. A minimum of 90 days is needed for an approved County Bridge Project as part of this agenda.

Motion to approve an off agenda item be added due to requirements for submittal to Caltrans by Commissioner Russell and second by Commissioner Wintle. Carried 5-0 with 1 absent.

3. APPROVAL OF MINUTES: Motion to accept minutes of September 15, 1999 by Commissioner Wintle and second by Commissioner Roush. As to form by Commissioners' Turner and Russell. Carried 5-0 with 1 absent. **
4. RED BLUFF PROP 116 BUS & RIDE (RES. 18-1999) Susie Price, Red Bluff Assistant to the City Manager, gave information regarding a change in the project from an Intermodal to a Bus and Ride Facility. The project was initially proposed for a particular location. The City of Red Bluff examined four other locations and essentially agreed on a specific location. The amount of \$500,000 is available for funding and the City of Red Bluff has an option to purchase two properties. One for the facility and one that will provide a walkway area to downtown Red Bluff. A Bus and Ride facility will be a more cost effective use of public funds and will not invoke tax compliance requirements with respect to private uses that might have been undertaken at an Intermodal Transportation Facility. The City of Red Bluff is requesting the Commission's consideration of request for a change from the previously approved Intermodal Transportation Facility Project to a Bus and Ride Facility.

Commissioner Turner questioned, the site had no restroom facilities. Ms. Price confirmed this is a Bus and Ride Facility with sign age for parking only with City monitoring.

Motion by Commissioner Russell to approve Resolution 18-1999. Second by Commissioner Turner and carried 5-0 with 1 absent.

5. PARTNERSHIP EDUCATION SUBCOMMITTEE: Amy Schutter of Tehama County Health Partnership Policy Education Subcommittee, presented a Prevention Policy Platform Statement to the Commission. Four main topic areas are transportation, violence, substance, abuse and youth. A draft of the transportation section is being presented to the Commission today. Changes to the second consideration would include safety to pedestrians and bicyclists and transit should promote involvement in community events and provide access to public services held evenings and weekends. These issues should be considered by those responsible for decision making.

The Commission acknowledged the issues and expressed concern over financial impacts. The Commission would do what they could for citizens of the County.

6. RTIP AMENDMENT (RES. 19, 20, 21 - 1999): Barbara O’Keeffe, Transit Manager, informed the Commission the 2000 STIP should be approved in April 2000. The best approach to program projects is by amending the 1998 RTIP and a separate Resolution adopting all amendments as the 2000 RTIP. Included in staffs recommendation is adoption of Resolution 21-1999 which would authorize the Executive Director and Transit Manager to prepare and execute all necessary documents for RTIP Amendments.

With regard to the off agenda item, Barbara O’Keeffe discussed the approved county bridge projects which the Commission is familiar with. The Highway Bridge Rehabilitation and Replacement Program (HBRR) is a Federal program which provides for safety and capital improvements of bridges. Four bridges were approved by the Tehama County Board of Supervisors. The Commission specifically in the distribution of the regional improvement funds made the decision to allow all agencies to have funding as a match. Due to the length of time for the STIP process, the programming of the HBRR projects into the RTIP is necessary with Resolution 22-1999.

Commissioner Willard entered at 9:55 a.m.

Motion by Commissioner Turner and second by Commissioner Wintle to adopt Resolution 19-1999, approval of the 1998 RTIP Amendment No. 3. Carried 6-0 with 0 absent.

Motion to adopt Resolution 20-1999 which adopts all RTIP amendments thru amendment No. 3 as the 2000 RTIP by Commissioner Wintle and second by Commissioner Turner. Carried 6-0 with 0 absent.

Motion to adopt Resolution 21-1999 authorizing the Executive Director and Transit Manager to prepare and execute all necessary documents for the RTIP amendment by Commissioner Roush and second by Commissioner Turner and second by Commissioner Willard. Carried 6-0 with 0 absent.

Motion by Commissioner Roush and second by Commissioner Willard to adopt Resolution 22-1999. Carried 6-0 with 0 absent.

7. NEW STIP AMENDMENT FORMS: Barbara O’Keeffe gave information with regard to the new STIP Amendment forms. On November 5th, Debbie Pederson and Dale Widner of District 2 met with the Cities of Corning and Tehama regarding these forms and requirements for low water bridge crossing

HBBR projects. Forms for Corning and Tehama's bridge projects are currently being reviewed at this time. Documentation is due at Caltrans on December 15, 1999.

8. DELETED

9. WOODSON BRIDGE ESTATE SURVEY RESULTS: Barbara O'Keeffe, presented results gathered from a 62% participation of the Woodson Bridge Estates survey. The six month pilot project will provide TRAX service to Woodson Bridge Estates with tentative time stops and fares subject to Commission approval. TRAX service would begin in January 2000 thru June 30, 2000. The Commission may modify this time line if there is insufficient ridership to continue service. Staff will provide this rider ship information monthly to the Commission and at the June 2000 meeting, recommendations will be made to continue service if the 10% farebox revenue has been achieved.

Motion by Commissioner Willard to review and accept the survey results as presented and approve a six month pilot project for Woodson Bridge Estates and approve the project scope for the Woodson Bridge Estates pilot. Second by Commissioner Turner.

Commissioner Russell commented that it should be made clear that if the participation is not there, support will not be given in the future. Carried 6-0.

10. DRAFT TRAX SCHEDULE: Barbara O'Keeffe presented to the Commission the new, draft bus schedule. The purpose of this informational item is to keep the Commission informed of the improvements. Staff met with the City of Tehama, Corning and Red Bluff discussing the draft. A tremendous outreach effort has been made to agencies currently using this and rider ship. Comments from this mailing should be received by December 3rd.

Commissioner Russell discussed the size and easily read draft. Regarding the monthly pass, it does save staff time, and participant savings.

Commissioner Willard questioned the ratio of the monthly pass. Staff answered that sales are higher in punch passes than monthly passes. Report of revenues will be completed for the Commission at a later date.

Peter Harvey, City Manager of Red Bluff commented on the draft schedule. The concern of route structure and the incomplete transfer station was discussed. Staff was taking a proactive approach and the safe area of the City allowed patrons to safely disembark.

Commissioner Russell complemented staff on the easily read and understood draft.

11. STATE HIGHWAY SYSTEM: Gary Plunkett, Executive Director, advised the Commission the Technical Advisory Committee meeting reviewed and discussed what may be future state highway projects. At present, priorities for future Project Study Reports (PSR's) are North Red Bluff climbing lane on I-5 and Hooker Creek area and the North Red Bluff interchange. The question was should future projects include I-5 and South Avenue and/or Highway 99E South of Los Molinos. Commission

input was requested.

Burt Brockett, District 2, explained to the Commission that determination was needed on possible candidates for the 2002 STIP cycle. Whether these are built at a later time remains to be seen.

Commissioner Willard suggested consideration of South Avenue and Los Molinos study. The climbing lanes from I-5 and Hooker were minor, but it is an interstate freeway and problems are minimal. Recognizing I-5 and 99W is a priority with the amount of truck traffic.

Barbara O'Keeffe questioned the Commission if Hwy 36 should be considered for the third priority.

Commissioner Russell answered that the Commission is being asked to give priorities without enough information. Reasons for Caltrans opinion should be shown.

Burt Brockett answered the projects on I-5 will be revisited and updated. Whether it is a high priority or investment of County funds is not critical. What is needed to be answered is are there other development or project study reports the Commission would like to see in the 2002 STIP cycle. After these recommendations, staff would return to the Commission in 2002 to lay out details of each project and ask how you would want to invest your monies.

Commissioner Willard suggested Hwy 36 realignment, especially the western mile and one-half under number 3 for priority of study.

Gary Plunkett questioned if a study was requested on 99E south of Los Molinos and the Commission answered no. Commissioner Willard requested the study be done before any decision was made.

With lengthy discussion, a consensus of the priorities were:

1-5 Interchange at South Avenue and 99
Hwy 36
South Avenue and 99E thru Los Molinos

12. DISTRIBUTION OF TEA FUNDS: Barbara O'Keeffe, apprized the Commission of the TEA Fund distribution. Dale Widner of District 2 has confirmed the RSTP exchange will not be modified this year. Staff anticipated information in December.
13. 5313/TRANSIT DEVELOPMENT PLAN UPDATE: Barbara O'Keeffe discussed Federal Funds from Section 5313 for a Transit Development Plan. Caltrans District 2 is currently doing a transit study for Tri-County Public Transportation. The District's RFP was modified and used by staff. A recommendation will be brought to the Commission at a later date for hiring a consultant to complete the Transit Development Plan.
14. STUFF-A-BUS: Barbara O'Keeffe gave information on the Stuff-A-Bus scheduled in Red Bluff for December 11th. The City of Corning will participate in this activity on December 4th. The items

received from this activity will go directly to the Salvation Army and donations will be used for Tehama County only.

- 15. Announcements were given by staff and accepted as presented.
- 16. Correspondence accepted as presented.
- 17. Warrant Register:

Pacific Bell (800 Line; TDA Admin Claim)	\$6.64
Pacific Bell (800#)	\$6.45
Red Bluff Community Center (Van Trans Advertising)	\$10.00
Red Bluff Community Center (TRAX Advertising)	\$10.00
Pacific Bell (385-2200)	\$46.86
Impressive Print	\$50.94
Impressive Print	\$121.56
Impressive Print	<u>\$283.63</u>
Total	\$536.08

Motion by Commissioner Russell and second by Commissioner Turner to approve the Warrants.
Carried 6-0

- 18. Claims:

Business Connections(Clerical Svs)	\$425.16
Business Connections(Clerical Svs)	\$434.02
Laidlaw(8/99 Welfare to Work Cottonwood)	\$484.12
Laidlaw(10/1/99 Bus Repair)	\$1,303.02
Laidlaw(VanTrans)	\$20,285.10
Laidlaw(TRAX)	<u>\$23,212.88</u>
Total	\$46,144.30

Motion by Commissioner Russell and second by Commissioner Wintle to approve the claims. Carried 6-0

With no further business the meeting adjourned.

****NOTE:** Due to Agenda Item No. 2 posted as non action, the Minutes will be presented at the December meeting for approval.

Chairman

Deputy