

TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF
MAY 19, 1999

Present at the meeting, Commissioners' Ron Warner, George Russell, Ross Turner and Larry Stevens (approved alternate) Absent: Commissioners' Charles Willard, Earl Wintle and Rex Roush. Also present: Barbara O'Keeffe, Transit Manager, Gary Plunkett, Executive Director and Mark Moses, Administrative Assistant-Admin, Debbie Pederson of Caltrans, Kent Lundberg of Northern California Planning and Research.

1. CALL TO ORDER: The meeting was called to order by Chairman Ron Warner at 9:31 a.m.
2. APPROVAL OF APRIL 21, 1999 MINUTES: Motion by Commissioner Russell to approve the minutes and second by Commissioner Turner (as to form) to approve the minutes. Carried 3-0 with 1 abstain, 3 absent.

NOTE: The vote did not carry by majority. This item will be carried over to the next meeting. This Secretary confirmed the information with County Counsel.

3. WRITTEN APPROVAL FOR CCO RESOLUTION 8-1999: Commissioner George Russell motioned to approve and it was seconded by Commissioner Ross Turner. Carried 4-0 with 3 absent.
4. WARRANT REGISTER RESOLUTION 9-1999: Barbara O'Keeffe, Transit Manager addressed the Commission regarding the annual Warrant Resolution. Correction to paragraph 2, "WHEREAS, the warrant register provides a mechanism to process claims in the amount of \$350", to change to "WHEREAS, the warrant register provides a mechanism to process claims in the amount of \$350 or less", with the Chairperson's initials.

Motion by Commissioner Russell to accept Resolution 9-1999 Warrant Register with afore mentioned correction. Motion seconded by Commissioner Stevens, Carried 4-0 with 3 absent.

5. JUNE/JULY COMMISSION MEETING: Barbara O'Keeffe requested of the Commission that the June meeting be rescheduled to Wednesday, June 30, 1999 and the cancellation of the July meeting. It was moved by Commissioner Turner and seconded by Commissioner Russell to approve the request. Carried 4-0 with 3 absent.
6. DONATION OF BUS SHELTERS: Roy Berlinghoff of Laidlaw Transit Services,

informed the Commission of his contact with the City of Vacaville and their generous donation of four shelters. The four shelters will be delivered to the Public Works Department for the cost of transportation only from Vacaville to Tehama County.

Motion to accept the four bus shelters donated by the City of Vacaville by Commissioner Turner and second by Commissioner Stevens. Carried 4-0 with 3 absent.

7. **BIKE PLAN PROGRESS REPORT:** Ken Lundberg, Project Manager for Northern California Planning and Research, presented to the Commission an Administrative Draft of the Tehama County Bikeways Plan. (Exhibit A-7). Major elements not submitted are construction estimates, environmental review and overall graphic presentation.

Staff reaffirmed that the funds for this project are from LTF dollars derived from the Transportation Development Act (TDA) and bikeways and pedestrian are included.

8. **CALTRANS PRESENTATION TDA/UNMET TRANSIT NEEDS:** Debbie Pederson provided the Commission with information regarding the TDA. The TDA was created in 1971 and the State Transit Assistance portion of this fund provides transit funding out of the gasoline and diesel fuel tax. These funds are not for streets and roads or administration. Ms. Pederson continued by commenting that the next portion, being the larger part of funding, derived from the 7-1/4¢ sales tax from reTAIL sales are local Transportation Funds (LTF)

Ms. Pederson stated the Unmet Transit Needs Process prior to providing funding for streets and roads is conducted by the Tehama County Transportation Commission. Annually, the Social Service Advisory Council (SSTAC) provides input to the process after assessing and analyzing alternatives and adequacy in the existing system. The SSTAC provides information and the Commission then proceeds with an Unmet Transit hearing and making their findings. These needs, which are reasonable to meet, the Commission is required to fund before streets and roads.

9. **TRANSPORTATION SURVEY/SSTAC RECOMMENDATION:** As a result of the transportation survey, as well as recommendations from the Social Service Advisory Council and CalWORK's support group, results of the survey were presented to the Commission for consideration. A total of 1382 survey responses were received.

The number one transportation need identified through this survey was the need for transportation to and from medical appointments. Next were shopping, then jobs. Of the people surveyed, 41% use public transportation for medical appointments, shopping and errands. For 10% of those surveyed, public transportation was their only option. 59% do not use public transportation for two reasons. 1) Respondents had a vehicle or 2) There was no service within their area.

43% of those surveyed reside in Red Bluff. 27% reside in Corning, 10% live in Rancho Tehama, 5% live in Los Molinos and 4% live in Gerber. The survey indicated that there are needs in both Red Bluff and Corning that required further monitoring. Staff anticipated the requirement for further assessment of transit services and submitted an application for discretionary funding in February. The discretionary monies would be used for a five year Transit Development Plan. At the present time, Caltrans is reviewing the application.

Staff presented an overhead presentation of the survey results. This secretary will not reiterate. The recommendations from the SSTAC and CalWORK's is as follows: 1)The number one recommendation identified through the survey is 95 people in Rancho Tehama have a transit need that is not being met. It is recommended that Staff do a study of potential ridership and costs to be evaluated by the Commission. 2)The second recommendation based on the survey results further marketing of transit services is recommended to increase public awareness.

Motion by Commissioner Turner and second by Commissioner Stevens. Carried 4-0 with 3 absent.

10. SUMMARIZE COMMENTS & OPEN UNMET TRANSIT NEEDS PUBLIC HEARING: Staff reviewed the result of the Unmet Transit Needs process is that the Commission will make one of the following finds: There are no unmet transit needs; no unmet transit needs that are reasonable to meet; there are unmet transit needs, including needs that are reasonable to meet.

Chairman Warner announced to the public this Commission would not be making a decision at this meeting. At this time, the Public Hearing was opened.

Bev Murphy, Manager of the Woodson Bridge Estates, informed the Commission that many of the residence of Woodson Bridge Estates are losing their ability to drive due to health and/or vision difficulties. There are 131 residents at Woodson Bridge. TRAX service would allow the residence to remain active in caring for themselves. 24 residence are present at the meeting today.

Robert Ewing, resident of Woodson Bridge Estates since 1994, commented the amount of residence being widowed and depend on friends for transportation.

Kenneth Dean, resident since 1994, stated that over one year ago a petition was signed by over 80 to 90% of the Woodson Bridge Estates. No survey was given the residents. This should be considered in the survey.

Chairman Warner commented that due to this being the first survey, some may have been missed.

Fred Erwin, GSM Oil Chapter within the Park. The concern of the members is filling

vacant lots. Due to the distance of traveling to town and having no transportation, filling these lots is a problem. Mr. Erwin asked the Commission to consider providing transportation in the area.

Chuck Haden, City of Red Bluff Planning Department, requested the support of a Class One bikeways for the purpose of separating pedestrians and children from the traffic on the streets and this is a valid and unmet need.

Glenna Dean, resident of Woodson Bridge Estates, reminded the Commission that most of the residents found the area beautiful and the community close. With the ageing process, most are outliving the automobile. The service is needed in the community.

With no further comments, Chairman Warner closed the Public Hearing at 10:29 a.m.

Commissioner Russell thanked the public for their appearance at this hearing. It is a complex process. The real issue is trying to determine where the needs are and meeting them within the resources available. This Commissioner was delighted that there may be Caltrans money available (discretionary funds) to do an analysis so that whatever we do, we do as effectively as we can.

Commissioner Turner addressed that study's are important, but we can "study something to death". We need some action now and secondly with the new ADA restrictions, there are rules and recommendations that need to be followed. Cost and time frames need to be examined. Staff is commended for her efforts and accomplishments.

Commissioner Russell disagreed with Commissioner Turner in the respect that his comment on "action". Commissioner Russell stated he was not going to vote for transportation to Woodson Bridge until all information was examined.

Commissioner Turner answered that it would be a trial period. If it does not economically justify itself, or if patronage does not justify itself, then we will change things.

Commissioner Stevens asked that Staff provide the residents of Woodson Bridge Estates a copy of the survey.

11. BUDGET AMENDMENT: Mark Moses, Administrative Assistant of Public Works, presented the budget amendment. Summarization was provided to the Commissioners in writing. Briefly, more STA money was received than anticipated and this would go to TRAX. Also, an increase of \$40,000 in planning funds from Caltrans increased expenditures and revenue. Essentially, with two positions open,

a reduction of the salary and wages budget and an increase in overtime.

Barbara O’Keeffe commented on the staffing situation. Routing takes time and we cannot “drop everything else”. Last year, tracking for the three programs was done manually. The Commission was provided this information and was informed that hours and costs for the three programs may not be reflected the same next year. What happened last year did not hold true this year. With the shortage of staff, less time has been spent on the three transit programs.

Motion by Commissioner Russell to approve the budget amendment as presented. Commissioner Turner second and the motion carried 4-0 with 3 absent.

Commissioner Turner thanked staff for their comprehensive presentation explanation and simplified cover letter for tracking corrections.

Commissioner Russell questioned if Staff had any concerns. Mark Moses stated a minor concern was splitting funds the way we have. It is rough this year, but a 10% reserve will be maintained to compensate for any errors. A major concern is Administration. As it matures, next year we will have this problem solved.

12. RSTP FUNDS 1998/99 AND 1997/98: Motion by Commissioner Turner and second by Commissioner Russell. Carried 4-0 with 3 absent.
13. RESOLUTION 10-1999: Motion by Commissioner Russell and second by Commissioner Turner to accept Resolution 10-1999. Carried 4-0 with 3 absent.
14. OWP/AVIATION RESOLUTION 11-1999: Commissioner Russell motion to approve Resolution 11-1999 and seconded by Commissioner Turner. Carried 4-0 with 3 absent.
15. CORRESPONDENCE: Accepted as is.
16. WARRANT REGISTER: Motion by Commissioner Turner and second by Commissioner Russell to accept the Warrant Register. Carried 4-0 with 3 absent.
17. CLAIMS: Motion by Commissioner Stevens to accept the claims as presented. Second by Commissioner Russell and carried 4-0 with 3 absent.
18. PUBLIC COMMENT: None. (NOTE: This item was moved to item two)
19. ADJOURN: With no further business the meeting adjourned at 10:57 a.m.

Chairperson

Deputy/Secretary