

TEHAMA COUNTY TRANSPORTATION COMMISSION

MEETING OF FEBRUARY 10, 2004

8:00 A.M.

RED BLUFF CITY COUNCIL CHAMBERS, 555 WASHINGTON ST.

RED BLUFF, CA 96080

A G E N D A

This meeting conforms to the new Brown Act, Open Meeting Requirements, in that action and deliberations of the Tehama County Transportation Commission created to conduct the peoples business are taken openly; and that the people remain fully informed about the conduct of its business. PUBLIC FORUM - Any member of the public may address and ask questions of the Commission relating to any matter within the Commissions jurisdiction, provided the matter is not on the agenda or pending before the Commission. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of speakers identity is purely voluntary during public comment period.

<u>TIME</u>	<u>AGENDA ITEM</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS</u>
8:00	1. Call to Order	Chairperson	A
	2. Approval of December 16, 2003 Minutes	Chairperson	A
	3. Public Comment	Chairperson	I
	4. Announcements	Transit Manager	I
	5310 Application Deadline March 5, 2004 for Submittal to Caltrans Hdqtrs & TCTC		
	4.5 Public Hearing on Draft Regional Transportation Plan General Policies	Consultant	A I
	5. GIS Quarterly Report	Transportation Planner	I
	6. Urban Area Boundary Adjustment	Transportation Planner	I
	7. Transportation Funding Update	Transportation Planner	I
	8. State Transportation Improvement Program Update	Transportation Planner	I
	9. Transportation Enhancement Program (TE)	Transportation Planner	A
	a. Authorize to proceed & develop TE Evaluation Committee		
	b. Adopt Resolution 1-2004		
	10. Approval of Amendment #1 to Consultant Contract	Executive Director	A
	11. 5313 Grant Update	Transit Manager	A
	a. Accept update as reported & Adopt Resolution 2-2004		
	11.5 Draft 02/03 Financial Audit Report and Management Letter	Transit Manager	I
	12. Correspondence	Transit Manager	I

“A” Denotes “Action” Item “I” Denotes “Informational” Item

13.	Transportation Claims for January/February 2004	Chairperson	A
	AT&T Wireless	4.61	
	Barbara O’Keeffe (Reimb. Exp)	10.67	
	Brandon Konicke (TRAX Exp Reimb)	12.60	
	Red Bluff Daily News (RTP/Jan.Legal Notice)	18.28	
	Jeff Schwein (12/1 12/12 CTC/MTA closeout)	20.17	
	Jeff Schwein (RCTF/CTC 11/21-11/24)	34.60	
	Dept. Of Transportation (Books/Publications)	35.00	
	Jeff Schwein (Exp 1/7 Tri Cnty Conf)	45.00	
	Barbara O’Keeffe (12/4 Exp)	49.31	
	Corning Chamber (Annual Membership)	75.00	
	Red Bluff Daily News (Legal RTP Mtg)	90.84	
	George Russell (Stipend 12/17 Meeting)	100.00	
	Charles Willard (Stipend 12/17 Meeting)	100.00	
	Ron Warner (Stipend 12/17 Meeting)	100.00	
	Ross Turner (Stipend 12/17 Meeting)	100.00	
	Larry Stevens (Stipend 12/17 Meeting)	100.00	
	Rex Roush (Stipend 12/17 Meeting)	100.00	
	Jeff Schwein (Exp 1/21 RTPA/CTC)	115.60	
	AT&T Wireless	116.83	
	T.C. Public Works (Fund 527 Nov 2003)	3,214.03	
	T.C. Public Works (Fund 527 Oct 2003)	5,486.13	
	R.J. Ricciardi, CPA (Audit Yr End 6/30/03)	8,800.49	
	TOTAL	\$18,729.16	

14.	Adjourn	Chairperson	A
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TEHAMA COUNTY TRANSIT AGENCY BOARD MEETING

<u>AGENDA ITEM</u>	<u>RESPONSIBLE PERSON</u>	<u>STATUS</u>
15. Call to Order	Chairperson	A
16. Approval of December 16, 2003 Minutes	Chairperson	A
17. Public Comment	Chairperson	I
18. Approval of Bus Stop Standards, Policies & Procedures	Consultant	A
19. Paratransit Contract Renegotiation	Transit Manager	I
20. Report on Grand Jury Meeting	Transit Manager	I
21. Blue Shield Commuter Service Update	Transit Manager	I
21.5 Draft 02/03 Transit Operations Fund Audit	Transit Manager	I
21.6 METS Program Funding Update	Transit Manager	I
22. Correspondence	Transit Manager	I
23. Transit Claims for January/February 2004	Chairperson	A
SBC (800#)Dec	\$ 7.73	
SBC (800#Nov	8.14	
Tri-County Newspapers (Bus AdsOct-Nov)	25.00	
SBC/MCI (Mets)	25.47	
SBC/MCI (Mets Line)	26.10	
R.B. Community Cntr. (Dec.Spnsr-TRAX)	30.00	
R.B. Community Cntr. (Dec.Spnsr-Paratrax)	30.00	
Tri-County Newspapers (Bus Ads)	77.65	
KBLF - December Adv.(272RR03)	200.00	
K.R. Welding (Repair/Replace TRAX Sign)	292.79	
Independent Living - December 2003	295.00	
Lyle Signs (TRAX Bus Sign)	329.80	
Calif. Broadcast (284RR03)	433.50	
Independent Living (Nov)	481.00	
Clear Channel - Dec. Bus Adv. (276RR03)	566.00	

Item 23. Transit Agency Claims Continued:

KALF - Bus Advertising - December 2003	720.00
TCTC Admin Svcs Mets - June 2003	865.36
TCTC Admin Services Mets July-Sept 2003	1,224.68
Mets Impress Acct 12/31-1/12/04	1,283.12
TCTC Admin Svcs Paratrax - June 2003	1,650.92
Mets Impress Acct 1/13-2/21/04	1,740.36
Mets Impress Acct (12/1-12/11/03)	1,841.40
Mets Impress Acct (12/12-12/30/03)	2,298.32
TCTC Admin Svcs - TRAX June 2003	2,588.50
TCTC Admin Svcs - TRAX July-Sept 2003	2,741.63
TCTC Admin Svcs - Paratrax July-Sept 2003	6,182.11
Paratransit (Nov 03 Services)	67,282.85
Paratransit (Dec 03 Services)	<u>69,586.87</u>
TOTAL	\$162,834.30

24. **Adjourn**

Chairman

A

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