



COUNTY OF TEHAMA
DEPARTMENT OF PUBLIC WORKS
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Road Commissioner
Surveyor
Engineer
Public Transit
Flood Control & Water
Conservation District
Sanitation District No. 1

Addendum No. 1

Request for Proposals for Safety, Secondary Access Community Planning & Evacuation Routing Project

SOLICITATION ADDENDUM

NOTICE TO VENDORS:

This Amendment clarifies, corrects, or modifies the original Request for Proposal documents prepared by Tehama County Transportation Commission.

Note: **Attach to Original RFP.** Print or imbed the digital version of this addendum and return as an attachment to your final Proposal by January 17, 2022.

Tehama County Transportation Commission
Attn: Jessica Riske-Gomez, Deputy Director -Transportation
9380 San Benito Avenue
Gerber, CA 96035-9701
(530) 385-1462 x3028
jriskegomez@tehamartpa.org

THE FOLLOWING STATEMENT CONSTITUTES FIRST ADDENDUM PROVISIONS:

Modification to Proposal Due Date and Time to: **5:00 PM, Monday, January 17, 2022.**

Additionally, pursuant to the March 4, 2020 EXECUTIVE ORDER N-33-20 which proclaimed a State of Emergency resulting from the COVID-19 outbreak, and in an effort to preserve the public health and safety, the submittal requirements shall be modified to read "Consultants interested in responding to this RFP shall submit, either via email to jriskegomez@tehamartpa.org or in writing, a proposal providing all the information requested within the Scope of Work and Proposal Requirements."

Q1. Would the TCTC consider granting a one-week extension of the proposal deadline (currently January 4, 2022) given the holidays and the need for consultants to ship hard copies of the proposal?

A1. Yes, staff is herewith granting an extension to the deadline of two weeks. Proposals shall be due by 5:00 PM, January 17, 2022. The two week extension is granted based on further questions gathered during the solicitation (see below).

Q2. Is it expected that TCTC will host the project's web-based application/website? If not, how long would TCTC expect the awardee consultant to host the website under the contract?

A2. It is the expectation of staff that the website will be hosted by TCTC and not under the area of responsibility of the Consultant after development.

Q3. Page 13 – 30-page limit: Would front/back proposal cover and table of contents be excluded from the page count?

A3. The front/back cover, and table of contents, shall officially be excluded from the page limit following publication of this Addendum.

Q4. Page 14 – Section 1b (Proposer Information, Qualifications & Experience): Item 11 specifies "Project Agency Letter of Recommendation." We currently do not have letters of recommendation on hand from our agency clients and would need to contact these individuals to request them. Contacting, and receiving letters from, clients at the current time, during the December/New Year's holidays, will likely be very difficult. Is it permissible for us to include reference information only – an agency contact name/phone/email address – rather than a formal letter of recommendation?

A3. Staff has above modified the deadline by two weeks to allow for more thorough development of proposals. Due to concerns regarding the collection of references TCTC will accept printed emails from references in leu of formal letters of recommendation within the submission. As this is a solicitation based primarily on qualifications, the reference email will need to include an acknowledgment of the Proposer's qualifications or experience.

Q5. Page 14 – Section 2 (Staff Qualifications/Approach): Are staff resumes included in the 30-page limit? Or is it permissible to include resumes in an appendix that is EXCLUDED from the 30-page limit?

A5. Staff is willing to accept resumes as an Appendix which, pending posting of this solicitation, will be excluded from the 30-page limit.

Q6. For other similar projects, we are required to provide staff hourly rates and budget information on the Caltrans 10-H1 form. Please confirm if the 10-H1 form is required for this proposal.

A6. The Caltrans 10-H1 form is not a requirement for this proposal. The State funding for this project is through Calfire who has no such required form. However, the format of the 10-H1 is an acceptable delivery method for providing staff hourly rates and budget information if the Proposer chooses to use the form.

Q7. As a design professional, our firm's indemnification obligation and duty to defend are limited under Cal. Civ. Code §2782.8. Additionally, we would prefer not to indemnify, hold harmless or defend entities or individuals who have no formal affiliation with the County and not parties to any awarded contract. Would the County be amenable to modifying its agreement as follows upon any contract award:

INDEMNIFICATION

To the extent allowed under Cal. Civ. Code §27892.8, CONSULTANT shall defend, hold harmless, and indemnify Tehama [local agency], its elected officials, officers, and employees, ~~agents, and volunteers~~ against

all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of TCTC), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of TCTC being damaged, **and arising out of or relating to CONSULTANT's negligence, recklessness or willful misconduct performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. CONSULTANT shall, at its own expense, defend any suit or action founded upon a claim of the foregoing.** CONSULTANT shall also defend and indemnify TCTC against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the TCTC with respect to CONSULTANT's "independent CONSULTANT" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

A7. Pending selection of the successful Proposer, the Indemnification clause may be included for review with Tehama County Counsel as part of the negotiation process.
